

**WALDO COUNTY COMMISSIONERS COURT SESSION
JANUARY 10, 2012**

PRESENT: Commissioners William D. Shorey – Chairman, Amy R. Fowler and Betty I. Johnson. Present to take minutes was County Clerk Barbara L. Arseneau.

Call to Order: Commissioner Shorey called the court session to order at 9:00 a.m.

COMMISSIONER CHAIRMAN FOR 2012:

****A. Fowler nominated William Shorey to be Chairman and for the Committee assignments to be the same.**

****B. Johnson moved to close nominations. W. Shorey seconded. Unanimous.**

There was brief discussion of committee assignments. Commissioner Johnson said she would like to be more involved with the Emergency Management Agency. The Commissioners agreed to add this to the list of assignments. B. Johnson said she would also like to work on grant research and grant writing, which will also be added to the assignment list.

The Commissioners briefly discussed the division of duties and how it works well to have one Commissioner assigned to a committee and to report back to the others. B. Johnson felt that it might be wise every two years or so to rotate committee assignments so that all would be familiar with things. She said she would like more reporting among the Commissioners in general.

UPDATE ON NEW PUBLIC SAFETY BUILDING:

W. Shorey thanked both Commissioners for their support during the construction of the new Sheriff's Office/EMA building. It is nearing completion.

The Commissioners briefly discussed the dishwasher for the EMA portion of the building which ended up not being suited to the building.

****B. Johnson moved, A. Fowler seconded to give the small dishwashing machine that is not suited to the new building to EMA Director Dale Rowley. Unanimous.**

TREASURER'S REPORT:

Present: Treasurer David A. Parkman and Deputy Treasurer Karen Trussell.

COUNTY REVENUE:

D. Parkman reported revenue received as totaling 117.45% of what was anticipated for 2011. D. Parkman read specific revenue received in various departments and noted that some came in higher than anticipated.

COUNTY APPROPRIATIONS:

D. Parkman reported the following departments as over-budget for 2011: Emergency Management Agency, District Attorney, Commissioners, Facilities, Treasurer, Sheriff and Employee Benefits. Departments that were under budget were Deeds, Probate and the Communications Center. The Budget was "in the black", but just barely. It was noted that the Sheriff's budget in particular simply could not be helped being over-expended as the costs were those that could not be controlled.

D. Parkman observed that compared with many governmental entities, Waldo County has paid its bills and still has some money left. There is about \$840,000.00 remaining after this warrant. D. Parkman reported that the cash flow is a little less than last year. The Commissioners stated that they were still pleased that this might allow the County to operate for a while before needing to borrow from the Tax Anticipation Note.

CORRECTIONS BUDGET:

A. Fowler asked what the Jail Technology invoices were in the most recent warrant. K. Trussell said it was the Jail's portion of the main switch and costs related to that.

COUNTY RESERVES:

D. Parkman reported that the grand total is about \$500,000.00 in the County Reserve accounts cautioned that considering what had been used, the County should keep working toward adding to the Reserves to get them back up where they should be.

W. Shorey noted that even with taking care of some necessary projects, the County is still debt free.

D. Parkman reported that the Auditor would like to have a new Revenue Line for the taxes so that everything for the revenue would be on one sheet. This will be similar to the expenditure report that the Commissioners receive and would be the same thing with the taxes. The revenue that will be reported will be revenue and the taxes will be separate. He explained that it is important for the Commissioners to know exactly where the County is financially.

W. Shorey stated that the Auditor had recommended that two people check the invoices. W. Shorey explained that he knows that Commissioner Johnson reviews all the invoices and the Treasurer looks at every invoice and signs his name on every check as he reviews each invoice. Prior to that, the Deputy Treasurer and Deputy County Clerk also review all the invoices when producing the warrants. All the Commissioners agreed that more than two sets of eyes were reviewing these accounts and there did not need to be any change to the system.

TAX ANTICIPATION NOTE:

K. Trussell reported that form 8038-G, which is used for the Tax Anticipation Note, has had some changes in IRS guidelines and that #43 and #44 must now be checked off. As another matter, she reported that Attorney Michael Trainor emailed a Post Issuance Compliance Checklist that has been created. In case the County is ever audited, it has to be certain that the County is not making additional revenue from renting equipment or property. This checklist will have to be completed each year. W. Shorey felt that it would be best if the Deputy Treasurer would be the responsible person for this checklist.

****W. Shorey moved, A. Fowler seconded to accept the compliance checklist and assigned Deputy Treasurer Karen Trussell to be responsible for that checklist. Unanimous.**

The Commissioners commended the Treasurer's Office for their excellent work in keeping the finances up to date and in good shape and for all their help with additional work resulting from construction of the new Public Safety Building.

D. Parkman read various expenditures from the Reserve accounts, which are included in the warrants.

****B. Johnson moved, A. Fowler seconded to file the Treasurer's Report. Unanimous.**

WARRANTS:

****B. Johnson moved, A. Fowler seconded to authorize payment of the December 29, 2011 General Fund Accounts Payable Warrant and December 14, 23, 29 and 30 Payrolls in the amount of \$163,328.91. Unanimous.**

****A. Fowler moved, B. Johnson seconded to authorize payment of the December 29, 2011 Capital/Active/Restricted Reserve in the amount of \$217,642.11. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the December 29, 2011 Reentry Accounts Payable Warrant and December 23, 2011 Payroll in the amount of \$46,260.15. Unanimous.**

****A. Fowler moved, B. Johnson seconded to authorize payment of the December 29, 2011 MCRRC Restricted Reserve Warrant in the amount of \$18,698.53. Unanimous.**

****A. Fowler moved, B. Johnson seconded to authorize payment of the January 10, 2012 General Fund Accounts Payable Warrant in the amount of \$68,935.42. Unanimous.**

****A. Fowler moved, B. Johnson seconded to authorize payment of the January 10, 2012 Active & Restricted Reserve Warrant in the amount of \$14,436.55. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the January 10, 2012 Reentry Accounts Payable Warrant in the amount of \$911,923.83. Unanimous.**

A. Fowler expressed her great pleasure that there was over \$540,000.00 in the health insurance account in spite of a very difficult year.

W. Shorey informed the Board that the Human Resources Director is looking into wellness programs and is in contact with Hancock County, which is reportedly one of the healthiest counties around.

FACILITIES REPORT:

K. Nealley said he had folks who would like to come in for the cleaning bid proposal openings and recommended that the Commissioners open the bids but wait and make a decision after careful reviews of the bids.

Present were Walt and Becky Woods from Community Cleaning, as well as Sheriff Scott Story.

K. Nealley submitted a spreadsheet for the bidding process. He solicited bids from four companies and three submitted proposals. Proposals were received from the following companies:

1. Central Maine Cleaning:
2012 & 2013:
EMA monthly - \$545.00 per month/\$6,540.00 annually;
Sheriff's Office - \$925.00 per month/\$11,000.00 yearly for a total of \$17,640.00 for each year 2012 and 2013.

2. Community Cleaning:
2012 & 2013:
EMA monthly – \$471.48 monthly/\$5,657.70 annually;
Sheriff’s Office - \$1,114.19 monthly/\$13,370.30 per year for a total of \$19,028.00.

3. Maureen Hall:
2012:
EMA monthly – \$740.00 monthly/\$8,880 annually;
Sheriff’s Office \$600.00 monthly/\$7,200.00 per year for a total of \$16,080.00.

2013:
EMA monthly - \$780.00 monthly/\$9,360.00 annually;
Sheriff’s Office - \$640.00 monthly/\$7,680.00 annually for a total of \$17,040.00.

There was discussion on proposals being higher than expected. The Commissioners, Sheriff and Facilities Manager discussed possible scenarios of coming in to clean less than every day. There was additional discussion about other agencies using the EMA building and possibly the need for some of the other agencies using the facilities to clean up after they meet.

The Commissioners agreed for the Sheriff, EMA Director and Facilities Manager to meet to discuss possibilities and to consider the possibility of a three-month trial period. There was discussion of the inconsistency and lack of availability of inmate labor. K. Nealley explained that it simply has not worked and now that the facility is a reentry center, the residents are even less available.

****A. Fowler moved, B. Johnson seconded to reject all janitorial bids. Unanimous.**

The Commissioners instructed K. Nealley to go back out to bid for fewer days a week.

2. New building: K. Nealley reported that there were various items that need to be purchased such as shades, trash cans, door mats, etc. in the amount of approximately \$3,000.00 to \$5,000.00. The Commissioners agreed to fund this from a reserve to be determined later. S. Story reported that they will also need rail shelving, etc. that will also need to come from this account. A. Fowler added that the old conference table that was brought over from the Old Sheriff’s Office looks terrible and needs to be replaced. S. Story said he would price another table.

3. S. Story reported that bumper stops are needed near the pond before a vehicle inadvertently drives in there.

4. K. Nealley reported that the National Guard (Army) has volunteered to do some work, so the County can keep them in mind for large projects for a two-week period for about fifty people.

5. K. Nealley asked if any more thought had been given to the office renovation Communications Director Owen Smith had requested the previous year. It was no longer funded in the Capital Outlay budget. K. Nealley said he could do much of the construction but needed the materials. The Commissioners asked that this be tabled for further discussion at the next regularly scheduled Commissioners Court Session.

SHERIFF'S REPORT:

Present with the Commissioners was Sheriff Scott Story, who reported the following.

1. The Sheriff's Office is in the process of moving. Closing the office Friday, January 13, 2012. Most of the heavy stuff has been moved. One secretary will be moved over today. Tuesday, January 17, 2012, they would also like to be closed for most if not the entire day. Mostly this is for doing a careful inventory. The Commissioners agreed to this closure and instructed B. Arseneau to send out notification to the public and to put on the County's web site.
2. S. Story commended K. Nealley for all the hard work he has done installing and moving things into the new building. He noted that he has not allowed anyone but K. Nealley to install all things that need to be screwed into the walls, etc. so that it is consistent and accurate. A T.V. is also needed for the Sheriff's Office. The Commissioners authorized this purchase.
3. S. Story also commended Dale Rowley for all of the hard work and diligence involved in the construction of the new Public Safety Building.
4. S. Story asked if, for the short term, they could continue to use the upstairs of the old Sheriff's Office for storage. The Commissioners agreed to this, even if it was more permanent. S. Story said it would be locked up. It was agreed that the former Lieutenant's Office will be used and then locked up. This will then leave two larger offices for the Facilities Manager to use. B. Arseneau inquired about the Sheriff/Jail records that are currently in the basement of the Superior Courthouse. S. Story said he wasn't sure about where he would be putting those but would know better after he has moved in. B. Arseneau explained that District Attorney staff have been inquiring about that space because their records are overflowing.
5. Commissioner Shorey said he would like to have a key-handing over ceremony this week. S. Story said that the staff was very excited and very grateful for this new building and never thought they would see the day when they would be in a new facility.
6. The vacant deputy position will be filled at some point.

FLAG POLE FROM OLD WALDO/HANCOCK BRIDGE:

Prospect Selectman Bill Sneed sent an email to the Commissioners regarding one of the flag poles from the old Waldo/Hancock Bridge. The Bridge is scheduled for demolition and Mr. Sneed had referenced a letter sent by the Commissioners in February of 2007 requesting that when the bridge was taken down, the County would be interested in obtaining it as a historical memorial in Waldo County.

The Commissioners discussed the immense size of the flag pole and the feasibility of obtaining it, including the cost of moving it, resizing it and setting it up. The Commissioners recognized the importance it held for the Town of Prospect, and they agreed that it might be best to let it go to Prospect.

****B. Johnson moved, A. Fowler seconded to send a letter to the Bill Sneed of the Town of Prospect stating that the Commissioners are willing to relinquish their interest in the flag pole so that Prospect may obtain it.**

B. Arseneau took time then to send an Email message to Mr. Sneed indicating the Commissioners wishes in this regard.

TECHNOLOGY REPORT:

Present for this discussion was James Arseneau, who reported the following.

1. The punch list for the new Public Safety Building is mostly finished. Thermostats will be moved today. The installers had actually called attention to this before installing and had been told not to worry about it.
2. New phones have been installed last Wednesday. The PCs and older phones will be moved this coming weekend.
3. The EMA laptop docking stations are no longer working and there are a few hard disks that have failed in a few machines. J. Arseneau explained that he had ordered some disks a while ago so those are available but they will need to be cloned.
4. Projectors will be installed after the move to be sure they are in the right place. Seacoast Security will be installing the interior cameras.
5. J. Arseneau explained that when he approached the Commissioners on December 13, 2011 about obtaining approval to cover the Corrections' portion of a two-year warranty purchased for the servers on April 6, 2011, he forgot that a transfer could only be made from the 1050 (Corrections) account to the Technology Reserve (0265) as money cannot be put back into the operating budget. Therefore, the \$1,420.00 Corrections' portion needs to be put back in the Reserve. A. Fowler asked why this money couldn't stay in the Jail account. J. Arseneau explained that County funds paid for the Corrections' piece of this expenditure initially. This had been budgeted in the Jail budget and it now needs to be reimbursed with Jail funds. A. Fowler asked about line 4604 and expenses there. J. Arseneau explained that maintenance contracts and several other items are in that line. He noted that the maintenance contracts are going up 15 to 20%. The server maintenance fee was paid from the County because they were not in FY2012. He was also requesting that \$5,020.00 that was scheduled for Server Hardware Licenses, which are no longer going to happen, be moved at the end of the Corrections Y12 budget and placed in the Corrections Technology Reserve along with the funds designated for future purchases of capital technology equipment. This would include \$1,000.00 New Telephone System Upgrade, \$3,300.00 Video System Upgrade, \$1,000.00 video Monitor Upgrade and \$5,900.00 PC/Printers/Laptops/Switches Upgrade. In a memo he had sent to the Commissioners dated December 22, 2011, he noted that all of these reserve amounts had been discussed with the Sheriff originally when the Corrections budget was being developed and that had been okayed.
****A. Fowler moved, B. Johnson seconded to move \$1,420.00 from Jail line 1050-4604 to Technology Reserve 0256. Unanimous.**

CORRESPONDENCE:

Reporting correspondence to the Commissioners was County Clerk Barbara Arseneau, as follows:

1. PHOTOCOPIER BID PROPOSALS:

Only one proposal was received for the Commissioners old photocopier. Commissioner Betty Johnson submitted a bid proposal for \$100.00.

****A. Fowler moved, W. Shorey seconded to award the bid to Betty Johnson for \$100.00. Passed by two.**

2. A tax abatement appeal application has been sent to the County Commissioners from Timothy and Diane Paul of Palermo. It appears to have met all criteria for a hearing. The Commissioners instructed the clerks to schedule a hearing during the February 14, 2012 Commissioners Court Session. Copies of the information need to be made for all three Commissioners.

3. The 2012 Certificate of Incumbency for the Commissioners and Treasurer confirming their terms of office has been prepared and signed by the County Clerk.

4. Commissioner Shorey has already signed the maintenance contract with A-COPI IMAGING SYSTEMS for the new photocopier for the Commissioners Office.

5. Deputy District Attorney Eric Walker sent written notification that Victim/Witness Advocate Deborah McAllian has resigned effective January 13, 2012.

****B. Johnson moved, A. Fowler seconded to accept the resignation of Victim/Witness Advocate Deborah McAllian, effective January 13, 2012. Unanimous.**

6. The Commissioners noted pay step increases for the following employees:

- Probate Clerk Elaine Russell with an increase to \$14.25 per hour for completion of one year of employment effective January 12, 2012.
- Chief Deputy Robert Keating with a salary increase to \$57,542.06 for reaching the nine-year step, retroactive to December 1, 2011.
- Corrections Officer Walter Wagner with an increase from \$12.58 to \$15.60 per hour effective December 18, 2011 for completing FTO training.

7. Commendations submitted in writing by Sheriff Story were read aloud for Deputy Matthew Curtis, Deputy Darrin Moody, Deputy David Mushrall and Detective Jason Bosco for outstanding action, professional teamwork and common sense demonstrated during a potentially volatile and dangerous situation while investigating a complaint on December 12, 2011 in the Town of Morrill. The Commissioners expressed their appreciation for such excellent work by the Sheriff's deputies and detective.

8. The staff at the Commissioners and Treasurer's Offices are requesting to close the office for half days during the week of January 23rd in order to perform year-end/year beginning work. If granted, advance notice will be sent to departments, put on the County's website and on the doors to the office. The Commissioners authorized this closure.

9. The VillageSoup/Herald Gazette/Republican Journal sent notice that they are reducing advertising rates to assure that customers will take advantage of new prominent places in which to advertise services, etc. They also will accept ads up to 3:00 p.m. on Mondays.

10. An invitation to join NASASP Associate Membership for Federal Surplus Property has been sent to the office. B. Arseneau contacted the State of Maine Surplus and was told this was not

necessary to join to continue to be a member of the State Surplus. She was told that the reason this group is seeking members is so they can have a stronger voice in Washington, D.C. The Commissioners declined membership with NASASP.

11. B. Arseneau asked the Commissioners to resign the Pay Scale for Deeds, District Attorney, Probate and Sheriff's Office Staff because the first scale still had the word "proposed" left on it after it had been voted on and approved. The Commissioners signed the corrected scale.

MINUTES APPROVED:

****B. Johnson moved, A. Fowler seconded to approve the minutes from the December 13 and 29, 2011 Waldo County Commissioners Court Sessions. Unanimous.**

MISCELLANEOUS COMMISSIONERS BUSINESS:

1. Tabled Corrections Request: This was not discussed and is still tabled.
2. A. Fowler reported that she is working extremely hard on the PSAP Consolidation legislation. She explained that there will be no cost savings by reducing PSAPS. She highly commended Communications Owen Smith for his hard work, as well. They are now working with members of MMA for assistance. She welcomed any questions or arguments as she is completely convinced that reducing the PSAPS would be the wrong thing to do.
3. B. Johnson reported that there was recent discussion of Commissioner Blodgett of Lincoln County stating many times that Two Bridges Jail is not being paid by the State in a timely fashion for Waldo County's inmates. A. Fowler explained that the way the caps were set up, Lincoln County is paying the lion's share of the shared facility. B. Johnson said that Commissioners Blodgett has spoken with her about this issue and she has recommended that he speak with A. Fowler. A. Fowler said that Waldo's hands are tied because they pay the State and the State is supposed to pay Lincoln County, but the Board of Waldo County Commissioners could certainly sympathize with the situation.

The Commissioners recessed the court session at 11:43 a.m. for lunch break.

The Commissioners reconvened the court session at 1:14 p.m.

****B. Johnson moved, A. Fowler seconded going into Executive Session at 1:15 p.m. for personnel matter related to duties & assignments as permitted by M.R.S.A. Title 1 § 405 – 6(A). Unanimous.**

****A. Fowler moved, B. Johnson seconded to come out of Executive Session at 1:38 p.m. Unanimous.** No action was taken.

PRESENTATION OF COURTHOUSES SPACE STUDY:

Present with the Commissioners were Clerk of Courts Brooke Otis, Deputy District Attorney Eric Walker, District Attorney Geoffrey Rushlau, Mark Wilcox of Winton Scott Architect and State Facilities Manager Jeffrey Henthorn.

J. Henthorn said this presentation has not been circulated to any of the court people, etc. It is a good documentation of the current space use, etc. Therefore, none of the judicial leadership has seen this as yet.

Mark Wilcox said that they started by counting all the square feet in each department and also counting the people needed for the work assignments. They came up with about a 1/3 increase needed, which approximated a 40,000 square foot increase needed.

The way a feasibility study is done and trying to figure out the magnitude and addressing the need, they tried to extrapolate and also to assess the parking, etc. He and Jeff felt that they needed to start with a reality-based or “real world” approach, particularly since there is no other space available for these departments at this point.

The biggest need that is driving the process is the courtrooms. There are two courtrooms now and there needs to be three. This is the biggest space need. They looked to see if it was possible to add more courtrooms in the District Court House but due to the slope of the property, etc. it was not recommended. This led them to look at the possibility of taking all county functions except District Attorney functions out of the Superior Courthouse. They recommended adding a courtroom there.

It was explained that it takes more time and effort to figure out whether or not the functions could actually fit.

J. Henthorn said he recalled that when they met a long time ago, there was the thought of renovating a space. He noted that this was still an option, but noted the costs to do that were rather high. One thing Mark Wilcox found was the property line for the Superior Courthouse. It turns out the County has more land than they thought they had. The property actually goes through the Belfast City Hall Chambers. This raises the possibility of putting an addition on the Existing Superior Courthouse. If this is not cost efficient or reasonable, then other discussion can take place.

M. Wilcox noted that with the District Courthouse, there was not the best space available.

When looking at the existing Superior Court, actual deeds were reviewed, an aerial survey of the city of Belfast was done this past summer that they obtained. M. Wilcox explained that he reviewed drawings of the boundaries of the Superior Courthouse. There was a drawing that tried to work around the existing City Hall space.

Now he shifted focus to the District Courthouse. If an addition was put on, the Registry of Deeds could move over to the upstairs. The County Commissioners Office could move upstairs as well, and the Treasurer and Deputy have a Treasurer’s Office. The County Archives would be downstairs and could be better climate-controlled than it currently is. The design also included closing in the courtroom on the lower level.

To make the court facilities work, both the Clerk of Courts and the District Attorney need to have at least half of the first floor level. The District Attorney could use the space in the basement level of Superior Courthouse. This would include a new boiler that would meet code. There would be a drive-in under the building for inmates to be delivered, two cells; one male, one female, and toilets for the officer, as well as one for the D.A.’s Office. The setup would eliminate contact between the inmates and others. The existing historic corridor would stay as is.

The second level would have a family court. Everything in the back would be zoned “secure”. There was discussion of the courtroom and ADA requirements that could be done without really “chewing up” the wood.

J. Henthorn explained that the study was trying to work with the building they have, noting that it is very different if they were dealing with a new building .

When asked where Grand Jury would be, J. Henthorn said they would need to make sure there was enough space.

He added that this design really doesn't address parking. This particular location provides other forms of public parking at the City Parking Lot. Some parking would be needed in the rear of the building. Options may need to be explored.

There was discussion of whether or not it would be economical to look at other separate spaces. J. Henthorn said it was their first impression that it would not be.

W. Shorey mentioned that someone had said to him that it might have been good if the City of Belfast had let the County have its space, and that City Hall could have moved to the National Theater Workshop of the Handicapped building.

W. Shorey also inquired about other counties. J. Henthorn listed different County courthouse projects recently undertaken.

J. Henthorn noted that statewide referendums just bode well for success for courthouses. Waldo County is one of the three that need attention. One of the big factors will be cost. He didn't think bonding through the state would be possible.

W. Shorey asked which part of the project would be a lease to the state. J. Henthorn said he would have to figure that out. Cost sharing would have to be figured out.

W. Shorey wondered if some of the space was leased, would the State be willing to sign a lease for 3-years.

J. Henthorn replied that this would have to be explored. He knew some of things that would have to be considered but might not be approachable. He understood that there would have to be some type of long term agreement in order for this to work. Long discussions would have to take place.

W. Shorey asked how much this entire project was estimated at.

M. Wilcox estimated about \$11 million for renovations and addition to the Superior Courthouse and \$1.6 million for District Courthouse renovations.

When asked if in ten years J. Henthorn thought there would still be the same approximate number of court houses, he guessed that that it would be. He noted that a \$5 million project was happening in Dover-Foxcroft (Piscataquis County.)

W. Shorey asked how difficult would it be for J. Henthorn to determine which part of this project the State would be willing to pay.

J. Henthorn responded that the Commissioners may think this was a great concept, but the voters might vote it down. He said maybe the County would have to pick which items were to be “tweaked.” He noted that the bond source for the State is just not big.

W. Shorey said he’d had another idea thrown out to him. Superior Court needs a roof and a heating system. He said he’d like to visit with people to see if there was a simpler fix that might work.

J. Henthorn said his initial thought was that even several years ago, the Commissioners were not happy with either courthouse but especially the old County Superior Court house. He noted that even Piscataquis County had some false starts. At first the County was opposed and then seven years later, they were in favor of it.

W. Shorey explained the mindset in Waldo County at this time: The Commissioners just built a new EMA/Sheriff’s Office and that there were County taxpayers who were unhappy that the County built this even though no debt was incurred in the process.

W. Shorey commented that the political ideas the County is operating under at this time would have to change in order for the County to be able to do the work that needs to be done.

It was noted that the cost to renovate an existing building is always expensive.

W. Shorey told J. Henthorn that Mr. Henthorn has been very helpful to the County on a number of projects and hoped that this good relationship could continue. He thanked them for the information and said the Commissioners would have to think about this and likely would not be looking at this seriously for at least a year.

M. Wilcox showed a 3-D representation of the outside of building.

When asked about possible issues there might be with the City of Belfast, M. Wilcox said he had spoken with the City of Belfast and it was more that a “Certificate of compatibility” is would be required with the City of Belfast.

The Commissioners thanked M. Wilcox for the beautiful work that had been done on the concepts.

J. Henthorn explained that if the Commissioners had some basic questions, they could be considered part of the project but if they wanted to get into more detailed specifics, this may have to be hired separately.

The Commissioners agreed to keep thinking about this project and to stay in touch with Jeff Henthorn.

The Commissioners noted that there needs to be a new facing on the stairs at the District Courthouse and they wondered if the State might have some money to assist with that. J. Henthorn explained that he did not have money in the budget for that and likely would have a very hard time justifying it, but told the Commissioners to inquire about other things in the future.

The Commissioners thanked all for coming.

EMA PHOTOCOPIER LEASE:

****A. Fowler moved, B. Johnson seconded to approve the lease for the EMA photocopier and instructed B. Arseneau to provide whatever paperwork is needed to prove that the County is insured. Unanimous.**

NEXT COURT SESSION:

The next Commissioners Court Session is a regular session scheduled for Tuesday, February 14, 2012.

****B. Johnson moved, W. Shorey seconded to adjourn the court session at 3:37 p.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*
Waldo County Clerk