

**WALDO COUNTY COMMISSIONERS COURT SESSION  
(SPECIAL SESSION)  
APRIL 20, 2012**

**PRESENT:** Commissioners William D. Shorey – Chairman, Amy R. Fowler and Betty I. Johnson. Also present was Human Resources/Payroll Director Michelle Wadsworth and County Clerk Barbara L. Arseneau to take minutes.

**Call to Order:** Commissioner Shorey called the court session to order at 1:00 p.m.

**EXECUTIVE SESSION:**

**\*\*W. Shorey moved, A. Fowler seconded to go into Executive Session for discussion and consideration of employment, appointment and assignment of duties as part of interviewing applicants for the Deputy County Clerk position at 1:01 p.m. as permitted by M.R.S.A. Title 1 § 405 (6-A). Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to come out of Executive Session at 2:05 p.m. Unanimous.**  
No action was taken.

**BANK ACCOUNT CORRECTION:**

Present with the Commissioners was Deputy Treasurer Karen Trussell. She informed the Commissioners that many years ago, the Corrections Inmate Accounts did not have a Federal Tax ID number so they were told to apply for one. Unfortunately, they did not realize they should to speak with the Commissioners Office first because they would have been told that the County already had a Federal Tax ID number. They were assigned a separate number as a separate entity, which was a mistake. This was not discovered until County Clerk, whose signature was required on the resolution sheet for adding and removing signatures, noticed that the Federal Tax ID number was different.

K. Trussell reported the following funds in the Corrections Inmate Accounts:

Inmate Fund: \$12,719.25

Commissary: \$2,863.74

Savings (Inmate Account): Currently \$24,459.22. K. Trussell explained that when inmates purchase supplies, the money is deposited into the Commissary Account and after it reaches a certain level, it is moved into this account.

**\*\*B. Johnson moved, A. Fowler seconded to clarify the bank account for the Jail and make them proper according to federal standards. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to enter Executive Session for discussion and consideration of employment, appointment and assignment of duties as a result of the interviews for the Deputy County Clerk position at 2:12 p.m. as permitted by M.R.S.A. Title 1 § 405 (6-A). Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to come out of Executive Session at 2:40 p.m. Unanimous.**

**\*\*A. Fowler moved, B. Johnson seconded to appoint a Deputy County Clerk at the five-year level for experience, pending the candidate accepting the position and notifying their current employer. The**

**name will be released after the candidate has accepted the position and the current employer has been duly notified. Unanimous.**

**NOTIFICATION OF REGISTRY OF DEEDS OFFICE CLOSURE:**

Register of Deeds Deloris Page sent written notice that she needs to close the Deeds Registry Friday, May 11, 2012 for the ACS Users Meeting that is being held in Augusta. This meeting will focus on the changes to the cashiering, indexing and scanning programs for the computer system and it will be beneficial for the entire staff to attend. The Commissioners agreed to this closure and asked if the public would be notified. B. Arseneau said that D. Page had told her there would be notice to the public.

**NEXT COURT SESSION:**

The next Commissioners Court Session is a regular session scheduled for Tuesday, May 8, 2012 unless any other special court sessions need to be scheduled.

**\*\*B. Johnson moved, A. Fowler seconded to adjourn the court session at 2:45 p.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*  
Waldo County Clerk