

**WALDO COUNTY COMMISSIONERS COURT  
SPECIAL SESSION  
January 28, 2013**

**PRESENT:** Commissioners William D. Shorey – Chairman, Amy R. Fowler and Betty I. Johnson. Also present was Human Resources Director Michelle Wadsworth and Deputy County Clerk Linda L. Kinney to take minutes.

**Call to Order:** Commissioner Shorey called the special court session to order at 9:04 AM.

**\*\*A. Fowler moved, B. Johnson seconded going into Executive Session at 9:05 AM for consideration of assignment and duties as permitted by M.R.S.A. Title 1, § 405 – (6A). Unanimous.**

**\*\*A. Fowler moved, B. Johnson seconded to come out of Executive Session at 10:20 AM.**

**Action Taken:** Waldo County D.A. Restitution Account deposits will come to the County Treasurer via courier mail daily for a 30-day basis. The Deputy Treasurer will take the deposit to the bank and deposit to the proper account. Any monies taken in by the District Attorney's Office after courier mail will be placed in the safe until the next day. It was emphasized that the combination of the safe is to be changed immediately with only two people having the combination. The District Attorney will check to see that it has been done today and inform the Commissioners. The D.A. reported that financial tracking software training is scheduled for next week for two employees of the D.A. Office.

Deputy Treasurer Karen Trussell was asked to come into the meeting room to be informed of the decisions made.

It was determined that there will be a follow up meeting scheduled for next month to give the D.A.'s Office an opportunity to present a report detailing the outcome of employee training on the financial tracking software.

Keith Nealley was called to the meeting. It was explained to him that he would be adding this to his courier service. Commissioner Shorey suggested that Karen go to the D.A.'s office to let them know how she would like to have the deposit delivered to the Treasurers Office. It was discussed how the money will be transported and decided that it will be in a sealed and signed manila envelope inside an interoffice envelope.

Commissioner Shorey will draft a memo to send out on the outcome of the discussion.

Keith Nealley also reported that asbestos tiles were found when ripping up the carpet at the Superior Courthouse. Some of the tiles rose off the sub-floor. When this happens and the asbestos is disturbed, they all have to be removed. This is an additional cost. Everything will have to be removed from the room and the abatement will be done.

**\*\*B. Johnson moved, A. Fowler seconded to approve an additional amount to be used out of the Courthouse Reserve budget, not to exceed \$6,000.00. Unanimous.**

**MISCELLANEOUS COMMISSIONERS BUSINESS:**

1. Commissioner Johnson presented copies of a letter sent by her to Mr. Webber of the Maine State Workforce Investment Board. She explained that this is information to let the Commissioners know what is happening. She feels that the system the Board has in place now should remain in place and believes the proposed change will cost more money and will fail. The CLEOS are saying no to the new plan. They were not involved in the creation of the plan and have not had a chance to counter.
2. The 2013 Pay Scales were presented to the Commissioners for review. Because of the time and the fact that Commissioner Shorey had to leave for another commitment, he asked that this be held over to the next meeting to allow time for review and discussion.

**\*\*A. Fowler moved, B. Johnson seconded to review the 2013 Pay Scales at the February 12, 2013 Commissioners' Court Session. Unanimous.**

**CORRESPONDENCE:**

Reporting correspondence to the Commissioners was Deputy County Clerk Linda Kinney. The Commissioners noted the following:

1. Deputy County Clerk Linda L. Kinney has successfully completed her 6-month probationary period of employment effective January 1, 2013. Because she was hired at the five-year pay rate of \$33,086.52, she will not be receiving a step increase. With the 3% COLA for 2013, her salary will be \$34,078.00.
2. Part-time Corrections Officer Mark Bennett has completed his FTO Training. His pay will increase from \$12.96 per hour to \$16.07 per hour effective December 16, 2012.

**\*\* W. Shorey moved, B. Johnson seconded to adjourn the special session at 11:20 AM. Unanimous.**

Respectfully Submitted by: *Linda L. Kinney*  
**Linda L. Kinney,**  
**Waldo County Deputy County Clerk**