

**WALDO COUNTY COMMISSIONERS COURT SESSION
JULY 8, 2014**

PRESENT: Commissioners William D. Shorey – Chairman, Amy R. Fowler and Betty I. Johnson. Also present was County Clerk Barbara L. Arseneau to take minutes.

Call to Order: Commissioner Shorey called the court session to order at 9:00 a.m.

TREASURER’S REPORT:

Present with the Commissioners was Treasurer David Parkman and Deputy Treasurer Karen Trussell.

COUNTY REVENUE:

D. Parkman reported revenue received was about 5% ahead of schedule. He noted that the Registry of Deeds revenue was slowly but steadily increasing. Nonetheless, he reported revenue as “tighter than other years”.

COUNTY APPROPRIATIONS:

A. Fowler asked why the Sheriff’s Office part-time personnel line was 14.06% overdrawn. It was noted that the overall budget was on schedule, but this particular line was of concern. The Deputy Treasurer was asked to make an inquiry.

The overall 2014 budget is 51% expended at this time.

CORRECTIONS:

A. Fowler noted that this is the last warrant for the Corrections fiscal year. W. Shorey asked if things are becoming more difficult for the Corrections Budget at the State level and A. Fowler responded that it was.

INTEREST:

.88% is the amount of interest being paid on the Tax Anticipation Note in 2014. The County is at 57%. It costs the County, this year, \$11,500.00. In 2013 it was \$18,000.00. This is why the 2014 budget was set at \$16,000.00.

CORRECTIONS REVENUE:

RESERVE ACCOUNTS:

W. Shorey asked if the \$265,000.00 that the Commissioners voted to have moved to the reserve accounts was reflected on this report and was told no; but it would be by the next Commissioners’ Court Session.

All agreed that the County finances were in excellent shape.

TAX ANTICIPATION NOTE:

D. Parkman reported that there is about \$1,200,000.00 of the T.A.N. loan that has not been used. He anticipated that there would be about four or five more warrants to be paid from the loan until property taxes start coming in.

D. Parkman stated that his goal is for the County to run on its own money for half the year; from October to March. All agreed there needed to be sufficient cash flow each year.

****B. Johnson moved, A. Fowler seconded to file the Treasurer's Report. Unanimous.**

WARRANTS:

****B. Johnson moved, A. Fowler seconded to authorize payment of the June 27, 2014 General Fund Accounts Payable and June 19, 2014 Payroll warrant in the amount of \$213,689.89. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the June 27, 2014 Capital & Restricted Reserve warrant in the amount of \$10,603.45. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the June 27, 2014 Reentry Accounts Payable and June 19, 2014 Payroll warrant in the amount of \$105,508.94. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the June 27, 2014 MCRRC Restricted Reserve warrant in the amount of \$44,421.45. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the July 8, 2014 General Fund Accounts Payable and July 3, 2014 Payroll warrant in the amount of \$141,164.81. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the July 8, 2014 Capital, Active & Restricted Reserve warrant in the amount of \$13,324,37. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the July 8, 2014 Reentry Accounts Payable and July 3, 2014 Payroll warrant in the amount of \$31,833.29. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the July 8, 2014 MCRRC Restricted Reserve warrant in the amount of \$2,008.94. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the June 30, 2014 Final MCRRC Accounts Payable FY2014 warrant in the amount of \$11,756.84. Unanimous.**

A. Fowler felt that it would be a good idea for the Maine County Commissioners Association to consider having its own Workers' Compensation program. It has its own liability insurance and it would make sense to start its own Workers' Compensation instead of paying Maine Municipal Association, which doesn't offer any classes or other provisions for counties.

The Commissioners thanked the Treasurer for his report.

EXECUTIVE SESSION:

****B. Johnson moved, A. Fowler seconded to go into Executive Session at 9:35 a.m. for discussion of assignment of duties as permitted by M.R.S.A. Title 1§ 405(6)(A). Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of Executive Session at 10:04 a.m. Unanimous.**

****B. Johnson moved, A. Fowler seconded to set the 2015 starting salary for the Register of Deeds at \$43,000.00. Unanimous.**

****B. Johnson moved, A. Fowler seconded to acquire land in the town of Swanville from Richard and Janice Nickerson for the purpose of continuing the Waldo County Garden. Unanimous.**

****A. Fowler moved, B. Johnson seconded to maintain the current health insurance plan status regarding coverage for dependents and to decline to expand the list of eligible dependents to include unmarried domestic partners. Unanimous.**

WELLNESS BAGS:

Human Resources/Payroll Director Michelle Wadsworth showed the Commissioners a sample of summer wellness bag with contents.

2. Family Fun Day: There was brief discussion of a suggestion made by the Wellness Committee to consider holding a "Family Fund Day Barbeque" for employees, which was discussed during the last wellness meeting. A poll has been sent to the employees. The Committee originally thought it might be planned for early fall of 2014, but several believed this is unrealistic. If the County tries to hold one in 2015, it can be properly determined if there is interest or not, or if it would be held in such a way for all employees to attend, etc. All agreed that it should be put off to the following year for proper planning. A. Fowler suggested that M. Wadsworth speak with Lincoln County, as they hold something similar each year.

****W. Shorey moved, B. Johnson seconded to enter into Executive Session at 10:11 a.m. for discussion of protected health insurance information. Unanimous.**

****A. Fowler moved, B. Johnson seconded to come out of Executive Session at 10:22 a.m. Unanimous.**

No action was taken by the Commissioners.

CORRESPONDENCE:

Present with the Commissioners was County Clerk Barbara Arseneau to review the following correspondence, etc.:

1. A second request came from the Center Maine Growth Council for Waldo County's support for the City of Waterville's application to the U. S. Foreign-Trade Zones (FTZ) Board for authority to use a new procedure to provide quick and simple access to FTZ service for companies in their region. The Waldo County Commissioners had voted not to become involved in this, and after brief discussion, decided that their vote would not change. The Commissioners will send another letter indicating that there was no change in their decision.

2. B. Arseneau submitted a memo to the County Commissioners informing them that Deputy County Linda Kinney has successfully completed two-years of employment with the County and is now eligible to receive additional vacation leave, increasing to a maximum of 84 hours per year that can be earned. The Commissioners noted this.

3. The Commissioners noted pay step increases for the following employees:

- Part-time Deputy John Shaw received a pay increase from \$15.25 to \$18.97 per hour for completing the Field Training Program, effective June 29, 2014.
- Deputy Kevin Littlefield will receive a pay increase from \$20.15 to \$20.92 per hour for completing five years of employment, effective July 19, 2014.
- Deputy Nicholas Oettinger will receive a pay increase from \$20.92 to \$21.52 per hour for completing eight years of employment, effective July 14, 2014.
- Part-time Deputy John McEwen received a pay increase from \$15.25 to \$18.97 per hour for completing the Field Training Program, effective June 20, 2014.
- Corrections Officer Randy Fox received a pay increase from \$18.91 to \$19.51 per hour for completing twelve years of employment effective July 1, 2014.

4. B. Arseneau submitted a news article by the Pen Bay Pilot regarding the full scale disaster drill that will be hosted by the Waldo County Sheriff's Office and Emergency Management Agency at Mount View High School July 19, 2014.

5. The Commissioners signed the following pay scales:

- The Waldo County Part-time Pay Scale 2014 due to a recent change in the hourly wage of the Part-time Victim-Witness Advocate position.
- The Waldo County 2015 Part-time Corrections Division Pay Scale for 2015.
- The Waldo County Sheriff's Office 2015 Non-Union Corrections Division Pay Scale.
- The Waldo County Sheriff's Office 2015 Reentry Administration Pay Scale.

TOWER LEASE – STOCKTON SPRINGS:

****B. Johnson moved, W. Shorey seconded to sign the agreement between the Searsport Water District and the County of Waldo leasing to the County of Waldo property for a tower being erected by the County. Unanimous.**

COUNTY COMMISSIONERS MISCELLANEOUS BUSINESS:

1. B. Johnson reported that she was warmly welcomed to the Belfast Creative Coalition Board of Directors.

MINUTES APPROVED:

****B. Johnson moved, A. Fowler seconded to approve as presented the minutes of the June 24, 2014 Waldo County Commissioners Court Session. Unanimous.**

NEXT COURT SESSION:

The next Commissioners Court Session is scheduled for August 19, 2014, which is the third Tuesday rather than the second.

The July Commissioners workshop will be July 22, 2014 starting at 10:00 a.m.

****B. Johnson moved, A. Fowler seconded to adjourn the court session at 10:52 a.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*
Waldo County Clerk