

**WALDO COUNTY COMMISSIONERS COURT SESSION
OCTOBER 1, 2015
(SPECIAL SESSION)**

PRESENT: Commissioners William D. Shorey (Chairman) Amy R. Fowler and Betty I. Johnson. Also present was Deputy County Clerk Marilyn Saucier to take minutes.

Call to Order: Commissioner Shorey called the meeting to order at 9:00 a.m.

2016 PROBATE BUDGET – 1070:

Present with the Commissioners was Register of Probate Sharon Peavey who reported the following:

The Probate budget went up by \$6,825.00 due to salary increases and an increase in postage because more and more people are applying for passports.

The Commissioners thanked Sharon for all of her hard work.

2016 FACILITIES BUDGET - 1030:

Present with the Commissioners was Facilities Manager Keith Nealley:

Discussed was the Facility Managers salary. K. Nealley explained that an increase would bring this salary about average with other Counties.

Also discussed were some increases in the Facility Budget in the areas of snow removal costs. Overall the Facility Budget is less than 2015.

Keith presented a breakdown of Capital Improvement projects for 2016 that included Superior Court, District Court and the Communications Center.

The Commissioners decided at this time not to increase the Facility Manager's salary beyond the 2016 COLA and scheduled pay step.

2016 DISTRICT ATTORNEY - 1015:

Present with the Commissioners were Legal Secretary Felicia Story and Assistant District Attorney Neil Mclean:

Commissioner Shorey remarked that everyone appreciated the hard work done by Felicia and Legal Secretary Megan Carter regarding restitution.

Felicia stated that there is a request for an increase in Capital outlay. The District Attorney's office would like to purchase Justice Web, a new component of Just Ware. Justice Web will provide the attorneys' quicker access to defendant's files, will save money in postage and also reduce the amount of paperwork.

PAY RAISE REQUEST & VAN BID OPENINGS:

Present with the Commissioners was Sheriff Jeffrey Trafton:

1. Sheriff Trafton requested that the Commissioners approve a letter to be written to MOFGA requesting an increase in wages for the County employees who work providing law enforcement security during the annual fair in Unity. It was noted that it also stretches the Sheriff's Department very thin when many of them are on duty at the fair.
2. Sheriff Trafton submitted a proposed salary increase from \$53,993.94 for the Jail Corrections Administrator to \$62,150.40. This was later discussed and the Commissioners decided not to increase as proposed but to increase it in the amount of \$2,660.00 for 2016.
3. It was noted that Patrol Deputy Benjamin Seekins has resigned effective October 1, 2015, as he will be moving. The Commissioners accepted with regret his resignation.
4. The Commissioners accepted a vehicle bid from Newcastle Auto for three (3) 2016 Dodge Grand Caravans for the Corrections division. The price is \$22,179.00 each. This was the only proposal that was received.
5. The Commissioners noted that Deputy Darian Nadeau completed Field Training on August 19, 2015 and received a pay increase from \$15.56 to \$19.35 per hour.

2016 DEEDS BUDGET – 1065:

Present with the Commissioners was Register of Deeds Stacy Grant:

The Commissioners agreed to increase the Register of Deeds position by \$1,000.00 for 2016. They all feel an outstanding job had been done preparing the 2016 Deed Budget. All felt that she was doing a great job and they thanked her for her hard work.

DISCUSSION - NATIONAL FIREFIGHTERS CONVENTION:

Present was Waldo County Firefighters Association Chief Bill Gillespie who thanked the Commissioners for the help they received for the Maine State Firefighters Convention held in Belfast on September 11, 2015. He also thanked Commissioner Fowler for being on the judge's panel during the parade.

COMMISSIONERS MISCELLANEOUS BUSINESS:

Human Resources/Payroll Director Michelle Wadsworth met with the Commissioners to explain and get approval regarding the Prosecutorial Assistant wage rate when working as a Part-Time Patrol Officer.

**** A. Fowler moved, B. Johnson seconded that the hourly pay rate remain at the Prosecutorial Assistant rate when working as a Part-Time Patrol Officer. Unanimous.**

M. Wadsworth also informed the Commissioners that Bangor Payroll will be completing the Affordable Health Care forms for the County that have to be submitted to the IRS. The cost for this service is already calculated into the budget.

APPROVAL OF MINUTES:

B. Johnson moved, A. Fowler seconded to approve the minutes from the September 8, 2015 Waldo County Commissioners Court Session. Unanimous.

NEXT COMMISSIONERS COURT SESSION:

The next Commissioners Regular Court Session is scheduled for October 8, 2015.

****B. Johnson moved, A. Fowler seconded to adjourn the court session at 11:40 a.m. Unanimous.**

Respectfully submitted by

Waldo Deputy County Clerk