

**WALDO COUNTY COMMISSIONERS COURT SESSION  
APRIL 5, 2017**

**PRESENT:** Commissioners William D. Shorey (Chairman) and Betty I. Johnson. (A. Fowler was absent due to illness.) Also present was County Clerk Barbara L. Arseneau to take minutes.

**Call to Order:** Commissioner Shorey called the court session to order at 9:00 a.m.

**TREASURER'S REPORT:**

Present with the Commissioners was Deputy Treasurer Karen Trussell, who reported the following:

County Appropriations:

The budget is 24% expended and could 25%. Those departments that are a little more expended are only because there are some payments that have to be made in full at the beginning of the year.

County Revenue for:

The County revenue received is 29.36%.

Corrections Appropriations:

The Corrections budget is 34% expended.

Corrections Revenue:

The Corrections revenue received is 1.61%.

**\*\*B. Johnson moved, W. Shorey seconded to file the Treasurer's Report. Unanimous.**

**WARRANTS:**

**\*\*W. Shorey moved, B. Johnson seconded to authorize payment of the March 31, 2017 General Fund Accounts Payable Warrant and March 23, 2017 payroll in the amount of \$270,659.93. Unanimous.**

**\*\*W. Shorey moved, B. Johnson seconded to authorize payment of the March 31, 2017 Capital, Active & Restricted Reserve warrant in the amount of \$18,349.37. Unanimous.**

**\*\*W. Shorey moved, B. Johnson seconded to authorize payment of the March 31, 2017 Reentry Accounts Payable warrant and March 23, 2017 payroll in the amount of \$435,339.39. Unanimous.**

**\*\*W. Shorey moved, B. Johnson seconded to authorize payment of the March 31, 2017 MCRRC Restricted Reserve warrant in the amount of \$12,925.85. Unanimous.**

**EXECUTIVE SESSION:**

**\*\*B. Johnson moved, W. Shorey seconded to go into executive session at 9:12 a.m. for discussion of assignments and duties as permitted by M.R.S.A. Title 1§405(6)(A). Unanimous.**

**\*\*B. Johnson moved, W. Shorey seconded to come out of executive session at 9:25 a.m. Unanimous.**

No action was taken.

**FACILITIES REPORT:**

Present with the Commissioners was Keith Nealley who reported the following:

1. K. Nealley submitted to the Commissioners a list of work performed and expenditures related to the Midcoast Regional Reentry Center elevator replacement and other work. He noted that he was able to save some money on the repairs, so it came in less than expected at \$59,150.00. Total savings were \$21,374.77.

2. With savings from MCRRC work, some funds in the Capital Improvements account (approximately \$15,000.00) and about \$10,000.00 from the MCRRC account, K. Nealley expressed that he would like to move forward with the solar hot water heater and heat pump projects at the Reentry Center. He estimates that the project could be done for about \$50,000.00.

**\*\*B. Johnson moved, W. Shorey seconded to move up to \$10,000.00 from 0269 (Facilities All Other) to the MCRRC Capital Improvement Reserve 0155. Unanimous.**

**\*\*B. Johnson moved, W. Shorey seconded to move \$15,000.00 from 0248 (MCRRC Improvement Reserve) to 0155 (MCRRC Capital Improvement Reserve.) Unanimous.**

K. Nealley said he spoke with Sun Dog about doing both projects together and asked if they would be able to give a discount. They said they will consider it.

K. Nealley also recommended that a construction engineer look at the structure of the Jail roof before any work begins. He asked Sun Dog about it and they know someone who could look at it for about \$300.00.

K. Nealley expressed that he enjoys these projects, he knows all the subcontractors, and he is happy to serve as a general contractor for these projects.

3. The stairs on the parking lot site have been repaired as a temporary measure. The reason for the decay is the salt that has to be sprinkled on them in the winter interacts with the concrete and breaks it down. K. Nealley suggested to the contractors that a granite slab be put in on the steps as a permanent solution. He believed the repairs would be about \$1,900.00.

**\*\*B. Johnson moved, W. Shorey seconded to approve whatever the cost is for the repair of the stairs. Unanimous.**

4. Update on new cleaning company: K. Nealley reported that the employees with the new cleaning company have changed several times and they are trying to hire a local person who has a clean background check. It has been a bit of a challenge to get everyone understanding what cleaning work needs to be performed in the buildings. A local person has been hired that met the criteria. K. Nealley has asked the department heads to let him know if there are any issues so that he can pass it on to the cleaner.

5. W. Shorey asked K. Nealley to assist with moving boxes and also to move the metal cabinet from the Old Barn out to the County Garden building to be used as storage. He also asked if Facilities Technician Gary Daigle could put bolts in the garden signs that he built last year to make it more secure.

6. K. Nealley asked how much time he would have to get partitions removed from the Old Jailer's House and the remaining items out of the Old Jail. W. Shorey said that a potentially interested entity would be meeting with the Commissioners on May 3, 2017 and asked that the buildings be cleaned by then. It was noted that a bid should be awarded for the remediation of the Old Jail, Jailer's House and Barn in a few weeks.

### **CORRESPONDENCE:**

Present to report correspondence was County Clerk Barbara Arseneau as follows:

1. B. Arseneau requested an Executive Session for the Commissioners to meet with the health insurance administrator as soon as possible to review the enrollment documents that require the Commissioner Chairman's signature. The Commissioners agreed to set this up at everyone's earliest convenience.
2. The second week of April is National Public Safety Telecommunicators Week 2017. Director Owen Smith sent a proclamation for the Commissioners to read and sign resolving that the second week of April 2017 is designated as National Telecommunicators Week.  
**\*\*B. Johnson moved, W. Shorey seconded to designate the second week of April 2017 as National Public Telecommunicators week. Unanimous.**
3. The Commissioners noted pay step increases for the following employees:
  - Patrol Deputy Cassandra McDonald completed one year of employment April 4, 2017 with a pay increase from \$20.12 to \$20.36 per hour.
  - Dispatcher Lori Mazzeo reached the 8-year longevity step on March 3, 2017 with a pay step increase from \$21.68 to \$22.63 per hour.
4. Sheriff Trafton sent to the Commissioners an updated Resource Coordination Agreement between the Waldo County Sheriff's Office and Maine State Police Troop D, effective April 1, 2017.
5. Commissioner Johnson would will attend the Annual Meeting of the Mid-coast Regional Planning Commission on April 27, 2017 from 6:00 p.m. to 8:30 p.m.
6. A Waldo County student attending the Mid-Coast School of Technology is seeking sponsorship to compete at Nationals Skills USA. Sponsorship includes advertising for the organization who sponsors the student. The Commissioners discussed this briefly and agreed to sponsor student Nick Johnson in the amount of \$350.00 and to have the County of Waldo's logo and web site address printed on the student's T-shirt.  
**\*\*W. Shorey moved, B. Johnson seconded to sponsor Nick Johnson of Mid-Coast School of Technology in the amount of \$350.00 and to have the County's Logo and web-site address printed on his t-shirt. Unanimous.**

7. Restorative Justice Project of the Midcoast invited the Commissioners to Volunteer Appreciation Event & Visioning Day at High Mountain Hall in Camden from 2:00 to 5:00 p.m. Saturday, April 29, 2017. Commissioner Johnson will attend.

**APPROVAL OF MINUTES:**

B. Arseneau requested that the Commissioners approve the minutes from the March 20, 2017 Waldo County Commissioners Court Session as presented.

**\*\*B. Johnson moved, W. Shorey seconded to approve the minutes from the March 20, 2017 Waldo County Commissioners Court Session and to fund this from the Professional Services line. Unanimous.**

**COMMISSIONERS MISCELLANEOUS BUSINESS:**

1. There was discussion of B. Johnson attending a conference on Aging related to Aging Well in Waldo County June 7 and 8, 2017. One night of her stay is being funded but the second night is not, nor is the mileage. After brief discussion, the Commissioners agreed to pay for the second night and the mileage to and from the event from the Professional Services line. She will submit that invoice later.

2. Recently B. Johnson attended a seminar for elected officials and brought up the need for presentations on aging in the communities. A speaker stated she would be willing to make some presentations to municipal officers and other elected officials.

3. B. Arseneau explained that Commissioner Fowler had not requested this, but MCCA does not reimburse mileage for driving to and from the airport to attend the National Association of County's Legislative Conference. B. Arseneau requested that the County reimburse Commissioner Fowler for the 180 miles driven in the amount of \$96.30.

**\*\*B. Johnson moved, W. Shorey seconded to reimburse A. Fowler \$96.30 for mileage to attend the NACo Legislative Conference. Unanimous.**

4. B. Johnson will be attending MMA's Boards of Assessment Review on May 11, 2017. The Town of Lincolnville will pay for her to attend the course and she requested that the County pay the mileage to attend as she will be bringing information back to the County.

**\*\*W.S. moved, B.J. seconded to reimburse Commissioner Johnson's mileage to attend the Maine Municipal Boards of Assessment Review on May 11, 2017. Unanimous.**

5. Belfast Creative Coalition's President has resigned. It is unknown how or when this vacancy will be filled.

6. W. Shorey has been attending all Board of Directors meetings of Eastern Maine Development Corporation. He has inquired about loans for small businesses in Waldo County. He asked one of the lending staff members to set up a meeting so citizens in Waldo County can be utilizing loans. Nobody appears to be aware of the process to obtain these loans.

7. B. Johnson reported that Midcoast Economic Development District is doing well representing and assisting the four Waldo County Towns within that district.

**CHANGES IN COMMISSIONERS COURT SESSION SCHEDULE:**

Because Commissioner Johnson will be attending a seminar on June 7 and 8, the Commissioners moved their first June court session to June 6, 2017 at 9:00 a.m.

The Commissioners will hold a special court session on May 3, 2017 at 10:00 a.m. for an executive session for discussion of uses of real property as permitted by M.R.S.A. Title 1§405(6)(A).

**NEXT COMMISSIONERS COURT SESSION:**

The next regular Commissioners Court Session will be Wednesday April 19, 2017.

**\*\*B. Johnson moved, W. Shorey seconded to adjourn the court session at 10:57 a.m.  
Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*  
**Waldo County Clerk**