

**WALDO COUNTY COMMISSIONERS COURT SESSION  
OCTOBER 5, 2017**

**PRESENT:** Commissioners William D. Shorey (Chairman), Amy R. Fowler, and Betty I. Johnson. Also present was County Clerk Barbara L. Arseneau and Assistant Clerk Lynn Patten to take minutes.

**Call to Order:** Commissioner Shorey called the court session to order at 9:00 a.m.

**TREASURER'S REPORT:**

Present with the Commissioners was Deputy Treasurer Karen Trussell, who reported the following: Tax money has started coming in. A. Fowler noted that 3/4ths of these towns were from her district.

The County Checkbook balance is \$1,352,276.28.

The Jail Checkbook balance is \$736,705.38.

**County Appropriations:**

72% of the budget has been expended and it could be 75% at this time of year.

**County Revenue:**

84.57% of the 2017 County revenue has been received.

**Corrections Appropriations:**

83% of budget has been expended and should be 75% expended, however a large bill was recently paid to the Two Bridges Jail.

**Corrections Revenue:**

115.86% of the 2017 Corrections revenue has been received.

**\*\*B. Johnson moved, A. Fowler seconded to file the Treasurer's Report. Unanimous.**

**WARRANTS:**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the September 29, 2017 General Fund Accounts Payable warrant and September 21, 2017 payroll in the amount of \$293,710.18. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the September 29, 2017 Capital, Active & Restricted Reserve warrant in the amount of \$33,138.90. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the September 29, 2017 Reentry Accounts Payable warrant and September 21, 2017 payroll in the amount of \$375,022.60. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the September 29, 2017 MCRRC Restricted Reserve in the amount of \$2,679.71. Unanimous.**

## **FACILITIES REPORT:**

Present with the Commissioners was Facilities Manager Keith Nealley, who reported the following:

1. Northeast has almost completed Sheriff's office project, to fit Eric Harvey in the Secretaries area, a half door has been added; just a few touch ups left.
2. A decision has been made not to go forward with a second planned project at the Sheriff's office to expand an interview room and add a one way mirror in the new room. It has been decided to put new cameras in the rooms instead. This project was originally expected to cost approximately \$10,000.00; the work for the Civil Deputy's office with the door etc. is going to be around \$3,500.00, so even with the new cameras, this will still be a substantial savings.
3. The solar project at the Jail should be completed and in use by next week.
4. K. Nealley has been working with Dale Rowley and some of the MCRRC residents moving old metal out and putting new walls into the Old Jail. Northeast will be framing the walls. They have decided to leave it with the concrete floor and put heavy duty shelving in; if they have to go up to the second floor, this can be done at a later date.
5. A. Fowler asked why the District and Superior Court heating costs were in the red. K. Nealley explained some unexpected work needed to be done, such as a controller, and there was a recent payment for the fall cleaning services. He does not foresee any further repair expenses; those budget lines should even out.

## **1075 SHERIFF'S BUDGET AND REPORT:**

Present with the Commissioners was Sheriff Jeffrey Trafton and Chief Jason Trundy, who reviewed his budget request.

Most of the change under personnel services is the adjustment where Communications Director Owen Smith will be hiring his own secretary for Communications instead of sharing the Administrative Secretary with the Sheriff and Corrections. Instead of a budgeting for just a third of that salary, it will now be half under the Sheriff's and half under the Jail's.

The County is once again receiving the Domestic Violence Grant, however it is 30% lower than last year's funding. It will continue to cover the Domestic Violence Detective's salary, however it doesn't cover benefits.

Six people require plain clothes allowance; last year they did not budgeted enough to cover costs. Dale Brown will be all set with plain clothes and was left out of the allowance line, but still needs a uniform; he was included in the uniform allowance line.

The Contractual line is all the same except for the telephones. There is a need to move all of the detectives to Smart Phones. This will enable them to be able to record, photograph, and text, etc. from the same device. The Chief, Sheriff and Lieutenant also need to be able to communicate with them in ways other than a phone call.

Regarding Commodities, ammunition costs continue to increase and there is a need for more targets and rifles.

Uniforms have continued to go up in cost, and then the badges need to be added. There have been a lot of new people hired and they have already gone over-budget this year so they are requesting a \$2,700.00 increase to this line. He hopes it is enough. He has shopped around, however because of our smaller sized department compared to other counties, it can take months to get the uniforms once they are ordered.

There is an increase in funding for statute books for new employees; plus the older ones have to be updated every year.

The Capital Outlay line is for four vehicles, three tasers (to rotate out old ones), and three bulletproof vests. The vests are custom fitted and are not “reusable” so when staff leaves their vests usually go with them as they won’t fit another employee.

The Commissioners noted that the requested increase for 2018 is considerably less than the requested and approved amount for 2017 and they commended the Sheriff for obtaining grants and being budget conscience.

There was brief discussion about firearms training, which is generally once a year because it is too expensive with the cost of ammunition and targets. The Sheriff stated that he feels this is not often enough. A. Fowler wondered if regionalized training would be beneficial and whether or not the Sheriff should speak with Malcolm Ulmer at the Risk Pool to inquire about doing that in the future.

**\*\*B. Johnson moved, A. Fowler seconded to approve the 1075 Sheriff’s Budget as presented at \$1,610,585.00. Unanimous.**

Commissioner Shorey commended Ray Porter for doing an excellent job with the number of people being sent to Two Bridges and in the Re-Entry program.

Commissioner Shorey remarked that the Frontier digger bought last year for the Garden was digging too deep, however they have gotten used to how it works and it is working great now. It has become a time-saver and they hardly need to use the rototiller.

K. Trussell noted that with the Civil Deputies added, the FICA line needs to be increased in the Benefits 2025 Budget to \$265,300.00.

**\*\*A. Fowler moved, B. Johnson seconded to approve this increase in the FICA line. Unanimous.**

#### **CORRESPONDENCE:**

Present to report correspondence was County Clerk Barbara Arseneau as follows:

##### 1. CLARIFICATION OF BUDGET COMMITTEE REVOTE:

**\*\*A. Fowler moved, B. Johnson seconded to rescind their motion from September 27, 2017 regarding election results for the 2018 Budget Committee. Unanimous.**

**\*\*A. Fowler moved, B. Johnson seconded that in light of new information regarding the statute, The Commissioners accept Peter Rioux from Winterport to fill the District 2 seat on the 2018 Budget Committee. Unanimous.**

**APPROVAL OF MINUTES:**

**\*\*B. Johnson moved, A. Fowler seconded that the September 27, 2017 Waldo County Commissioners Court Session minutes to be accepted as amended. Unanimous.**

B. Arseneau requested that the Commissioners amend the Minutes from September 6, 2017 Waldo County Commissioners Court Session with wording submitted as a correction by EMA Director Dale Rowley during his portion of the court session.

**\*\*B. Johnson moved, A. Fowler seconded to approve the September 6, 2017 minutes as requested by D. Rowley and to accept the new wording. Unanimous.**

2. The Commissioners noted that Corrections Corporal Joshua Bowles will complete 12-years of employment with a pay step increase from \$21.47 to \$22.14 per hour effective November 20, 2017.

3. One of the recipients of the Spirit of America Foundation Tribute emailed to say he would not be able to attend the ceremony and asked if he could receive the certificate another time. The Commissioners agreed to mail the certificate to the recipient after the ceremony.

4. A copy of a letter written from Judge Patricia Worth to Waldo County Sheriff Jeffrey Trafton, Captain James Bailey of the Two Bridges Regional Jail, Lincoln County Sheriff Todd Bracket, and Knox County Sheriff Donna Dennison was sent to the Commissioners. In that letter, Judge Worth expressed her appreciation for the presentation provided for mid-coast are judges at Two Bridges on August 2, 2017 in which Corrections Administrator Raymond Porter participated for the Maine Coastal Regional Reentry Center. She expressed gratitude for hearing directly from jail administrators regarding how prescribed medications for inmates are handled to hear a presentation on electronic monitored releases, among other topics. The Commissioners expressed their commendation for Raymond Porter's participation in this meeting.

5. B. Arseneau will register Commissioner Fowler for the 2017 APCO Atlantic Chapter Annual Fall Conference on October 23-25, 2017 at the Samoset Resort in Rockland, Maine.

6. B. Arseneau reviewed the upcoming months' calendar with the Commissioners.

**COMMISSIONERS MISCELLANEOUS BUSINESS:**

1. B. Johnson reviewed Aging in Waldo County's progress. When asked if the City of Belfast had done anything with this, she explained that by the County not choosing to be an Aging Friendly County and signing into the AARP network, it does not allow for Aging Well in Waldo County to apply for grant funds. The Towns of Palermo, Stockton, Liberty, Brooks, Waldo have all been active. The smaller towns are active. She noted that the City of Belfast doesn't have the same needs for transportation, etc. as the smaller towns.

**2. EXECUTIVE SESSION:**

**\*\*B. Johnson moved, A. Fowler seconded to go into executive session at 9:51 a.m. for non-public health information as permitted by 1 M.R.S.A. §405(6)(F). Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to come out of executive session at 9:55 a.m. Unanimous.** No action taken.

**NEXT COMMISSIONERS COURT SESSION:**

The next Commissioners Court Session will be held October 18, 2017 in the Probate Courtroom, 39A Spring Street, Belfast.

**\*\*A. Fowler moved, B. Johnson seconded adjourn the court session at 10:03 a.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*  
**Waldo County Clerk**