

**WALDO COUNTY COMMISSIONERS COURT SESSION
OCTOBER 4, 2018**

PRESENT: Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present was Lincolnville Citizen Rosey Gerry, and County Clerk Barbara Arseneau to take minutes.

Call to Order: Commissioner Shorey called the court session to order at 10:20 a.m.

TREASURER'S REPORT:

Deputy Treasurer Karen Trussell and Treasurer David Parkman could not be present, so Assistant Clerk Lynn Patten presented the Treasurer's report as follows:

The County Checkbook balance is \$780,630.22.

The Jail Checkbook balance is \$463,084.26.

Total borrowed on the Tax Anticipation Note is:	\$4,500,000.00
Total borrowed on the TAN by the County is:	\$2,550,000.00
Total borrowed on the TAN by the Jail is:	\$1,950,000.00
Remaining balance to borrow is:	\$ 500,000.00

Towns that have paid their taxes: Troy, Palermo, Freedom, Knox, Liberty, Morrill, Winterport, Burnham, and Thorndike.

County Appropriations:

73% of the budget has been expended and it could be 75% at this time.

County Revenue:

86.63% of the County revenue has been received.

Corrections Appropriations:

77% of budget has been expended and could be 75% expended.

Corrections Revenue:

93.41% of the Corrections revenue has been received.

WARRANTS:

**** B. Johnson moved, A. Fowler seconded to authorize payment of the September 28, 2018 General Fund Accounts Payable warrant including the September 20, 2018 payroll in the amount of \$200,400.28. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the September 28, 2018 Capital, Active & Restricted Reserve warrant in the amount of \$15,300.86. Unanimous.**

**** B. Johnson moved, A. Fowler seconded to authorize payment of the September 28, 2018 Reentry Accounts Payable warrant including the September 20, 2018 payroll in the amount of \$315,624.46. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the September 28, 2018 MCRRC Restricted Reserve warrant in the amount of \$6,917.39. Unanimous.**

CORRESPONDENCE:

Present to report correspondence was County Clerk Barbara Arseneau as follows:

1. All 2019 pay scales with the exception of the elected officials are ready for review and signing.
****B. Johnson, A. Fowler to accept all as presented, noting that the elected officials will not be signed until after the election results. Unanimous.**

2. Part-time Deputy David Mushrall has resigned from his position at the Waldo County Sheriff's Office effective October 1, 2018.

****A. Fowler moved, B. Johnson seconded to accept the resignation of Part-time Deputy David Mushrall from his position at the Waldo County Sheriff's Office effective October 1, 2018. Unanimous.**

3. B. Arseneau asked if the Commissioners were attending the Emergency Management Agency's 13th Annual Awards Banquet on November 27, 2018, starting at 6:00 p.m. All three will attend and B. Arseneau will respond on their behalf.

4. Broadreach Family & Community Services sent a letter thanking Commissioner Shorey and Sheriff Trafton for the donation of fresh vegetables to the Health Food – Health Families project. The food was distributed at open houses for prekindergarten and preschool children on September 7th.

5. Human Resources Director Michelle Wadsworth applied for and received on behalf of the Jail grant funds from Maine Municipal Association in the amount of \$504.18 toward purchasing a new chair for staff at the Jail.

6. Lauren Haven sent out notice to the Convention Planning Committee and host county (Waldo) regarding a site visit at Point Lookout in Northport starting at 11:00 a.m. on October 11, 2018. Commissioner Fowler said that Register of Probate Sharon Peavey contacted her and has volunteered to assist.

7. B. Arseneau discussed briefly the draft Request for Information for a document management solution. The Commissioners authorized moving forward with sending this out to various vendors.

APPROVAL OF MINUTES:

B. Arseneau informed the Commissioners that she had forgotten to include in the September 6, 2018 Court Session minutes the discussion of an email received from David Burmon of Islesboro. She has revised the minutes to include that discussion. She also had added the word "None" under Commissioners Miscellaneous Business, which also had been left off. She requested that the Commissioners rescind their first approval of the minutes and approve the revised minutes.

****B. Johnson moved, A. Fowler seconded to approve the revised minutes from the September 6, 2018 Court Session as presented. Unanimous.**

****B. Johnson moved, A. Fowler seconded to approve the minutes from the September 19, 2018 Commissioners Court Session as presented. Unanimous.**

****B. Johnson moved, A. Fowler seconded to approve the minutes from the October 2, 2018 Commissioners Court Special Session as presented. Unanimous.**

2018-19 EMERGENCY MANAGEMENT AGENCY ADMINISTRATION PLAN:

Present with the Commissioners was EMA Director Dale Rowley.

1. D. Rowley presented the County Emergency Management Program Administrative Plan for approval. He believes this will be a future requirement for accreditation. Maine is one of only 20 States that is not Emergency Management Program Accredited. The Commissioners approved the plan previously and now signed it.
2. WCAP is not able to accept donations during an emergency on behalf of EMA because whatever donations they receive, they are authorized to use those donations as they see fit. So this will not work in the event of a countywide emergency. The Commissioners had signed their part of the agreement, but that is now null and void. There will be a different type of agreement but it will not include the donations being received by WCAP.

There was discussion of other complications that need to be considered with donations. It was discussed that the County could accept donations, which would need to be voted on to accept, would need to be placed in a particular earmarked account and would likely need to be managed by the Treasurer's Office. D. Rowley said he would work on a policy for the Commissioners for their review.

3. Lincolnville Central, Troy Howard Middle and Mount View Schools are Red Cross certified shelters. The County also has an agreement with Searsmont for use of its Community Center as a local shelter. EMA set this up with Searsmont because the Red Cross shelters require a minimum number of shelterees to open. It appears that RSU71 may not be servicing and testing the generator at THMS. Perhaps it could be moved to the YMCA.

COMMISSIONERS MISCELLANEOUS BUSINESS:

1. A. Fowler mentioned that the State and Local Government Officials have been invited to tour the White House. There was some discussion at the MCCA level that a couple of Commissioners might attend, she knows that the Sheriff and Chief Deputy are planning to attend.
2. W. Shorey said he saw Richard Desmarais and would be in favor of the Budget Committee being allowed to take a tour of the new courthouse if the Commissioners take a tour of it. He believed it would help with clarity of expenses at budget time.

EXECUTIVE SESSION

****A. Fowler moved, B. Johnson seconded to go into executive session at 11:30 a.m. as permitted by Title 1§405(6)(A) for discussion of employment and duties. Unanimous.**

****A. Fowler moved, B. Johnson seconded to come out of executive session at 12:19 p.m. Unanimous. No action taken.**

****B. Johnson moved, A. Fowler seconded to go into executive session at 12:21 p.m. as permitted by Title 1§405(6)(A) for discussion of employment and duties. Unanimous.**

****A. Fowler moved, B. Johnson seconded to come out of executive Session at 12:35 p.m. Unanimous.**

****A. Fowler moved, B. Johnson seconded to deny the appeal of employee Gabrielle Rossignol. Unanimous.**

NEXT COUNTY COMMISSIONERS SESSION:

By way of reminder, the Commissioners Court Sessions will now be held on the first and third Thursdays of the month. The session on the first Thursdays will start at 9:00 a.m. and the session on the third Thursdays will start at 1:00 p.m. The next Commissioners Court Session will be a regular session held October 18, 2018 at **1:00 p.m.** in the Commissioners Conference Room at 39B Spring Street, Belfast.

****B. Johnson moved, A. Fowler seconded to adjourn the court session at 12:36 p.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*
Waldo County Clerk