

**WALDO COUNTY COMMISSIONERS COURT SESSION  
OCTOBER 18, 2018**

**PRESENT:** Commissioners William D. Shorey, Betty I. Johnson, and Amy R. Fowler. Also present was Lincolnville citizen Rosey Gerry, and Assistant County Clerk Lynn Patten to take minutes.

**Call to Order:** Commissioner Shorey called the court session to order at 1:00 p.m.

**TREASURER'S REPORT:**

Present with the Commissioners was Deputy Treasurer Karen Trussell, who reported the following:

The County Checkbook balance is \$760,734.85

The Jail Checkbook balance is \$501,588.45.

**County Appropriations:**

78% of the 2018 budget has been expended and it could be 79% at this time.

**County Revenue:**

87.91% of the 2018 County revenue has been received.

**Corrections Appropriations:**

80% of the 2018 budget has been expended and could be 79% expended.

**Corrections Revenue:**

93.41% of the 2018 Corrections revenue has been received.

T.A.N. borrowed: \$5,000,000.00

The County has borrowed: \$2,550,000.00

The Jail has borrowed: \$1,950,000.00

Total borrowed: \$4,500,000.00

T.A.N. remaining balance: \$ 500,000.00 K. Trussell informed the Commissioners that the County has stopped borrowing on the Tax Anticipation Note.

24.96% of the Towns taxes have been collected. The Towns that have paid their taxes: Troy, Palermo, Freedom, Knox, Liberty, Morrill, Winterport, Burnham, Thorndike, Montville, Prospect, and the Unorganized Territory.

**\*\*B. Johnson moved, A. Fowler seconded to file the Treasurer's Report. Unanimous.**

**WARRANTS:**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the October 11, 2018 General Fund Accounts Payable warrant including the October 4, 2018 payroll in the amount of \$244,479.64. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the October 11, 2018 Capital, Active & Restricted Reserve warrant in the amount of \$129,586.09. Unanimous.**

**\*\*B. Johnson moved, W. Shorey seconded to authorize payment of the October 11, 2018 Reentry Accounts Payable warrant including the October 4, 2018 payroll in the amount of \$53,225.57. Unanimous.**

**\*\*B. Johnson moved, W. Shorey seconded to authorize payment of the October 11, 2018 MCRRC Restricted Reserve warrant in the amount of \$10,711.99. Unanimous.**

### **FACILITIES REPORT:**

Present was Facilities Manager Keith Nealley, who reported the following:

1. In 2016 the County received a proposal from Thayer Corp. for replacement of the existing oil fired boiler at the Jail for \$85,000.00, or a replacement with 2 gas boilers for \$105,000.00. There are exhaust gasses leaking into the boiler room. The air system has been turned off to keep the fumes from being blown into the day rooms. W. Shorey asked if the furnace could be resealed. Facilities had a quote in 2016 for \$10,000.00 to reseal it. W. Shorey stated concern that if the system was torn apart to complete resealing it, other issues may be discovered. At this time, the Commissioners don't want to spend \$100,000.00 for a heating system. It was decided to table this subject to discuss more in depth at a later date. K. Nealley was just giving the Commissioners a heads up that he needs W. Shorey's assistance with this matter and they will get together in the future.
2. K. Nealley spoke with EMA Director Dale Rowley about storing the tractor and snow blower in EMA's garage, and EMA will accommodate that need.
3. K. Nealley spoke with the snow plowing contractor about ways to make sure the snow does not pile up onto the two adjacent neighbors' properties at the Jail's location. This will prove to be challenging.

### **DISCUSSION OF POSSIBLE GRANT APPLICATION:**

Present was Belfast Economic Development Director Thomas Kittredge, Director of Code & Planning Wayne Marshall, & Planner Sadie Lloyd.

Mr. Kittredge thanked the Commissioners for taking the time to speak with them about regarding the City's property at 115 Congress Street and the opportunities that are coming up for that location. It is currently being used as the Public Works Garage, however a new Public Works building is being constructed at another location. The current location will be vacant sometime in 2019. With the current need for housing, the City has an interest in turning the location into housing and is in the process of determining how to prepare the site for housing. There has been some contamination that the City is responsible for due to some underground storage tanks. It is not dangerous, however to comply with housing guidelines, it needs to be cleaned up properly. Belfast has looked into a Brownfields Grant, however the party responsible for the contamination cannot be the current owner of the property and be eligible for the grant. The City will need to transfer ownership of the property during the clean-up process only. Eastern Maine Development Corporation has helped them with phase I & II, and now Ransom Consulting is doing some work that the City is paying for out of pocket. T. Kittredge explained that the purpose of meeting with the Commissioners was to see if the County would be willing to take ownership of the property during that timeframe only, before he approaches City Council about the Brownfields Grant opportunity. At this point, T. Kittredge believed ownership could be transferred as early as December 2018, with the clean-up likely

completed by spring of 2020. T. Kittredge assured the Commissioners that the City will do the work of writing the Grant, supplying any monies needed, keeping all of the records, and will supply these as requested during the process. The City will provide the match as well. There are no specific details yet, but they the City does not want the County to have any financial or work liabilities. Once the EPA guidelines are released and if the City Council agrees, the City will speak with its attorney and will come back to the Commissioners with the details.

A. Fowler wanted to know if the Commissioners staff would have to maintain any financial records and, if so, would they be reimbursed for that time. T. Kittredge explained that the City will manage all the financials and keep all the records. The goal is for over 90% of the work performed by Mr. Kittredge, however they would reimbursement the County staff for any work involved in maintaining records, etc. for this grant.

T. Kittredge said that once they get more feedback from the EPA, they will have Attorney Kelley draw up the paperwork with everything spelled out.

The Commissioners agreed to assist Belfast with the Grant if City Council is in agreement and after the County's attorney reviews the paperwork.

#### **SHERIFF'S REPORT/NEW HIRE:**

Present was Sheriff Jeffrey Trafton who reported the following:

1. The Sheriff requested that the Commissioners approve promoting Part-Time Deputy Anthony Nucolo to fill the Temporary Full-Time Deputy position that was previously authorized. Deputy Nucolo would be just changing his status from part-time to full-time for one year beginning October 18, 2018 at his current rate of pay.

**\*\*A. Fowler moved, B. Johnson seconded to approve Part-time Deputy Anthony Nucolo to fill the Temporary Full-time Deputy position from October 18, 2018 to October 17, 2019 at the current pay rate of \$20.74. Unanimous.**

2. A law enforcement officer has submitted a request for 40 hours of vacation buy back. This officer had already requested and received a 40-hour payout earlier this year, however he still has so many hours banked that he has requested another 40. Chief Trundy & Lt. Curtis have looked through the contract to determine whether or not this would be allowed. Their interpretation of the contract is that only 40 hours of vacation buy back per year is allowed. The Sheriff agreed and had spoken with the officer this morning. J. Trafton had told the officer that he would bring it before the Commissioners for their interpretation, however the way he had understood the contract, he believed it would most likely not be approved. J. Trafton said that the officer understands and would not file a grievance if it is not approved.

H.R. Director Michelle Wadsworth brought a copy of the contract into the Court Session and read the Vacation Buy Back section for the Commissioners as follows:

*An Associate who is eligible for at least ninety-six (96) hours of vacation time may elect to redeem forty (40) hours vacation leave in cash in lieu of utilizing said hours. Associates must request, in writing, to the Sheriff or designee, no later than November 20 of each year, his/her desire to redeem*

*said forty (40) hours. Payment for vacation buy back shall be in a separate and distinct check from regularly scheduled payroll checks.*

After reviewing that paragraph, the Commissioners stated that they were in agreement with the Sheriff. After a brief discussion, it was noted that this section needs clarification during the next negotiations.

**PUBLIC COMMENT:** No one from the Public was present.

**CORRESPONDENCE:**

Present to report correspondence was Assistant County Clerk Lynn Patten as follows:

1. The County has received the annual invoice from Smith's Memorials for storage units #16 and #17 in the amount of \$1,200.00 (\$600.00 each) for rental from 11/1/18 to 10/31/19. This has been paid out of Professional Services line in the past, however that line is close to being depleted, L. Patten asked which line the Commissioners wanted to pay this invoice from.

**\*\*A. Fowler moved, B. Johnson seconded to pay the Smith's Memorials invoice for storage units 16 & 17 yearly rental out of the Facilities All Other reserve account.**

After a brief discussion, it was decided to end the storage contract at its conclusion on October 31, 2018, and move the stored items to either the Archive room on Public Safety Way or the new cold storage building at the County Garden.

**\*\*A. Fowler moved, B. Johnson seconded to rescind her motion to pay the Smith's Memorials invoice from Facilities All Other. Unanimous.**

2. The County has received confirmation from the City of Belfast regarding the address change of the Corrections/Jail from 45 Congress Street to 10 Public Safety Way. This change is due to the recent sale of the Old Jailer's House and splitting the property lot at 45 Congress Street.

3. L. Patten received an email from Unity Selectperson Penny Sampson regarding a large map of the County of Waldo circa 1850. The Town of Unity would like to give the map to the County with two provisions: that it is displayed in a manner that will protect the map; and if the County no longer wants the map, it is to be returned to the Town of Unity.

The Commissioners stated that they were very grateful for Unity's gracious offer, however they requested the dimensions of the map and a photo of it before accepting it, to ensure the County is not already in possession of the same or similar map. L. Patten will follow up with Selectperson Sampson.

**APPROVAL OF MINUTES:**

L. Patten requested that the Commissioners approve the minutes from October 4, 2018 Court Session as presented.

**\*\*B. Johnson moved, A. Fowler seconded to approve the minutes from the October 4, 2018 Waldo County Commissioners Court Session as presented. Unanimous.**

**COMMISSIONERS MISCELLANEOUS BUSINESS:**

**\*\*B. Johnsons moved, A. Fowler seconded to accept S.J. Rollins Technologies as the IT consulting firm for the County of Waldo for 2019. Unanimous.**

Commissioners Shorey and Johnson attended the Public Health meeting in Stockton Springs where housing and aging were the primary topics of the concern and questions. They noted that attendance was low.

The Commissioners will attend the Aging Well in Waldo County Annual Meeting on Monday, October 22, 2018 at 6:00 p.m. at the Waldo County Technical Center in Waldo.

**NEXT COUNTY COMMISSIONERS SESSION:**

The next Commissioners Court Session will be a regular session held on November 1, 2018 at 9:00 a.m. in the Commissioners Conference Room, 39B Spring Street, Belfast.

**\*\*A. Fowler moved, B. Johnson seconded to adjourn the court session at 2:25 p.m. Unanimous.**

Respectfully submitted by



**Waldo County Assistant Clerk**