

**WALDO COUNTY COMMISSIONERS COURT SESSION
NOVEMBER 15, 2018**

PRESENT: Commissioners William D. Shorey, Betty I. Johnson, and Amy R. Fowler. Also present was and County Clerk Barbara Arseneau to take minutes.

Call to Order: Commissioner Shorey called the court session to order at 1:00 p.m.

TREASURER'S REPORT:

Present with the Commissioners was Deputy Treasurer Karen Trussell, who reported the following:

The County Checkbook balance is \$978,911.63.

The Jail Checkbook balance is \$764,340.63.

County Appropriations:

85% of the 2018 budget has been expended and it could be 88% at this time.

County Revenue:

96.96% of the 2018 County revenue has been received.

Corrections Appropriations:

85% of the 2018 budget has been expended and could be 88% expended.

Corrections Revenue:

95.59% of the 2018 Corrections revenue has been received.

K. Trussell informed the Commissioners that \$2,500,000.00 has been paid back on the Tax Anticipation Note, and the remaining balance is \$2,000,000.00.

69.04 of the Towns taxes have been collected as of the date of this court session.

****B. Johnson moved, A. Fowler seconded to file the Treasurer's Report. Unanimous.**

WARRANTS:

****B. Johnson moved, A. Fowler seconded to authorize payment of the November 8, 2018 General Fund Accounts Payable warrant including the November 1, 2018 payroll in the amount of \$1,378,432.74. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the November 8, 2018 Capital, Active & Restricted Reserve warrant in the amount of \$33,118.36. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the November 8, 2018 Reentry Accounts Payable warrant including the November 1, 2018 payroll in the amount of \$59,520.43. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the November 8, 2018 MCRRC Restricted Reserve warrant in the amount of \$1,954.51. Unanimous.**

FACILITIES REPORT:

Present was Facilities Manager Keith Nealley, who requested an executive session for non-public information.

****B. Johnson moved, A. Fowler seconded to enter executive session at 1:07 p.m. for discussion of a non-public information report as permitted by M.R.S.A Title 1 §405(6)(F). Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of executive session at 1:12 p.m. Unanimous. No action taken.**

SHERIFF'S REPORT/NEW HIRE:

Present was Chief Jason Trundy who reported the following:

VEHICLE BIDS RECEIVED:

1. Quirk: Used 2017 Ford Transit Wagon, \$36,000.00 or buy an extended warranty for 75,000 miles in addition to the 26,000.00-plus, so it would be warrantied up to 100,000.00 miles. The price was \$40,850.00. Quirk would sell the vehicle for \$25,996.00 after trade-in. There was some question about whether or not the extended warranty was included in the total price.

2. Darling Ford – Bangor: No V8 option. 2019 Ford Transit Wagon, \$1,498.00 for trade-in. Tow package with 8 cylinder engine. The vehicle would be sold for \$29,804.00 after trade in.

****B. Johnson moved, A. Fowler to accept the bid from \$29,804.00 after trade-in. Unanimous.**

J. Trundy asked the Commissioners' input on how to handle researching hybrid sheriff's vehicles, which was a request of the Budget Committee at their last meeting on November 9, 2018. He has learned that there is a hybrid being built but they are only taking orders, and the ordering for 2019 has already closed. He explained that the vehicle was roughly \$42,000.00. The difficulty is that the order time falls before the budget would be approved, so it presents a problem.

When asked how many are in the fleet, J. Trundy told the Commissioners there are five currently.

PLANNER CONTRACT

Present was EMA Director Dale Rowley. D. Rowley explained that the contract for services with Independent Contractor Provider Brit Rothrock needs to be renewed. The agreed amount is \$24,500.00 and up to \$500.00 for mileage, which is funded by the Homeland Security Grant. The Commissioners signed the contract and voted as follows:

****B. Johnson moved, A. Fowler seconded to sign and renew the contract for Independent Contractor Provider Brit Rothrock at \$24,500.00, with up to \$500.00 for mileage. Unanimous.**

PUBLIC COMMENT: No one from the public was present.

CORRESPONDENCE:

Present to report correspondence was County Clerk Barbara Arseneau as follows:

1. S.J. Rollins Technologies submitted for signature a one-year contract for technology services. Estimated bulk 25 hour monthly is \$2,000.00 to maintain and support 100 users and the existing network. The estimate includes 8 hours of “onsite service” every other week to handle punch list items from staff and routine maintenance on hardware and software. The agreement will be reviewed by S.J. Rollins at 6 months to determine if the monthly purchase level of support is adequate, or needs to be adjusted up or down. The contract was effective starting in November.

****B. Johnson moved, A. Fowler seconded to accept the one-year maintenance and support contract from S.J. Rollins Technologies as presented. Unanimous.**

2. The Commissioners agreed that they would like to accept, with gratitude, the antique 6’ x 4’ map of Waldo County from the Town of Unity with the understanding that if the County decided it did not wish to keep it in a safe and protected place, it would be returned to the Town of Unity.

3. Communications Director Owen Smith sent notification that Dispatcher Ellie Adams achieved the Certified Terminal Operator status Friday, November 9, 2018. She also reached the six month step on November 7, 2018. The pay rate was \$17.16 per hour and with these two achievements, the pay will increase to \$19.01 per hour. The Commissioners noted this increase.

4. Communications Director Smith also informed the Commissioners that Yankee Communications is installing the new Zetron Max radio consoles this week. They would be testing and working out the “bugs” (if any) next week and “go live” before Thanksgiving. The current system will remain available until early December. He thanked the Commissioners again for their support on this project.

5. B. Arseneau reminded the Commissioners that she and Assistant Clerk Lynn Patten will be attending a course on Managing FOAA Requests on December 11, 2018 in Portland for the day.

6. The Belfast Soup Kitchen sent a letter thanking the Commissioners for donations, including food. W. Shorey noted that many vegetables from the County Garden were donated.

APPROVAL OF MINUTES:

B. Arseneau requested that the Commissioners approve the minutes from November 1, 2018 Court Session as presented.

****A. Fowler moved, B. Johnson seconded to approve the minutes from the November 1, 2018 Waldo County Commissioners Court Session as presented. Unanimous.**

****B. Johnson moved, A. Fowler seconded to go into Executive Session at 1:55 p.m. for a personnel, non-public matters. Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of executive session at 2:19 p.m. Unanimous.**

****A. Fowler moved, B. Johnson seconded to approve buying back up to 150 hours of accrued vacation leave at .25 cents on the dollar to the employee requesting it. Unanimous.**

****A. Fowler moved, B. Johnson seconded to accept the recommendation that was made by Insurance Administrator Malcolm Ulmer for the 2019 health insurance renewal with Meritain Health. Unanimous.**

****B. Johnson moved, A. Fowler seconded to go into executive session at 2:20 p.m. for a non-public personnel matter. Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of executive session at 2:54 p.m. Unanimous.**

****A. Fowler moved, B. Johnson seconded that, following years of extensive study and research, the Commissioners are changing Deputy Treasurer Karen Trussell's titled position and responsibilities to Finance Director/Deputy Treasurer with the pay scale adjusted to reflect the change effective January 1, 2019. Unanimous.**

****A. Fowler moved, B. Johnson seconded to make the adjustments to the Treasurer's 2019 budget to be presented to the Budget Committee. Unanimous.**

The Commissioners instructed K. Trussell to send the recommended adjustments to the Budget Committee members as soon as possible.

COMMISSIONERS MISCELLANEOUS BUSINESS:

1. The Commissioners briefly discussed changes that they would like make to the annual Spirit of America Foundation Tribute Ceremony and asked that a letter be sent to the President of that Foundation regarding those changes.
2. Commissioner Fowler reported that two of the four counties that have been approached by the District Attorney-Elect for \$10,000.00 to be added to each of the four counties' 2019 budgets have not been in favor of this request. The Commissioners felt that since two had already decided against this, it would be unwise for Waldo County to add it to the Waldo County District Attorney 2019 budget.

NEXT COUNTY COMMISSIONERS SESSION:

The next Commissioners Court Session will be a regular session held on December 6, 2018 at 9:00 a.m. in the Commissioners Conference Room, 39B Spring Street, Belfast.

****B. Johnson moved, W. Shorey seconded to adjourn the court session at 3:15 p.m. Unanimous.**