

**WALDO COUNTY COMMISSIONERS COURT SESSION
AUGUST 15, 2019**

PRESENT: Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present was Assistant Clerk Nicole Hubbard to take minutes.

Call to Order: Commissioner Shorey called the court session to order at 1:00 p.m.

FINANCIAL REPORT:

Present was Finance Director/Deputy Treasurer Karen Trussell and County Treasurer Peter Sheff. K. Trussell reported the following:

The County Checkbook balance is \$117,133.51.

The Jail Checkbook balance is \$282,519.39.

County Appropriations:

58% of the 2019 budget has been expended and it could be 63% at this time.

County Revenue:

75.73% of the 2019 County revenue has been received.

Corrections Appropriations:

61% of 2019 budget has been expended and should be 63% expended.

Corrections Revenue:

107.58% of the 2019 Corrections revenue has been received.

TAX ANTICIPATION NOTE:

4,250,000.00\$ has been borrowed from the TAN; \$2,400,000.00 by the County and \$ by Corrections. The balance remaining totals \$1,850,000.00.

**** B. Johnson moved, A. Fowler seconded to file the Financial Report. Unanimous.**

WARRANTS:

**** B. Johnson moved, A. Fowler seconded to authorize payment of the August 8, 2019 General Fund Accounts Payable warrant including the August 8, 2019 payroll in the amount of \$144,481.85. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the August 8, 2019 Capital, Active & Restricted Reserve warrant in the amount of \$18,274.01. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the August 8, 2019 Reentry Accounts Payable warrant including August 8, 2019 payroll in the amount of \$212,223.27. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the August 8, 2019 MCRRC Restricted Reserve in the amount of \$42,844.10. Unanimous.**

Karen presented to the Commissioners the draft audit which was reviewed by all three Commissioners.

FACILITIES REPORT:

Present was Facilities Manager Keith Nealley who reported the following:

1. Presented an estimate for the work that needs to be done in the new Commissioners Courtroom along with the space that will be the Finance Director's future office. He has about \$5,000.00 left over from the work that was performed in the new Probate location that can be used towards these new locations.

****A. Fowler moved, B. Johnson seconded to authorize these funds from the 0260 Courthouse Reserve account in the amount of \$15,000.00 to finish the relocations of the Commissioners Courtroom and the Finance Director's office.**

2. K. Nealley has received a couple of phone calls on the rental space being advertised in the local paper and on the county website for the old Register of Probate location. He has tried calling back one person from Searsport but hasn't been able to connect with them yet.
3. The electrician has been asked to look into the meters that are attached to the building to determine what rooms they go to, this will involve some tracing.

EMA EXERCISE UPDATE:

Present was EMA Director Dale Rowley, who reported the following:

1. The shelter exercise at Mt. View went well with over 100 people that came for the spaghetti dinner. There were also organizations such as the Red Cross and Salvation Army present. They helped with the preparation of the dinner, also assisting were County volunteers including the Boy Scouts. There were classes offered such as Shelter Management and Pet First Aid.
2. This weekend EMA will be assisting Lifeflight's event the Islesboro Crossing For Lifeflight 2019 with the Communications Center for the entire event. This event will consist of swimmers and kayakers that will raise money towards Lifeflights organization.
3. EarthEx 2019 will be on Thursday, September 12, 2019. This is an opportunity for all elected officials to review, develop, and extend the policies and procedures for responding to a long duration of power outages. There will be dinner provided, attendees will need to RSVP.
4. There are plans in the future to do some joint exercises with Knox County.
5. The YMCA will have an Emergency Preparedness Fair on September 7, 2019.
6. Commissioner Fowler mentioned that Deputy EMA Director Olga Rumney has found creative ways to use the vegetables coming out of the County garden. She is actively freeze drying the

produce in various forms. A discussion for D. Rowley to purchase a larger freeze dryer pursued and was agreed upon by all Commissioners to be a great idea.

****A. Fowler moved, B. Johnson seconded to authorize funds from the 0233 account for a larger freeze dryer in the amount of \$3600.00. And funds from the 0263 account to be used for necessary supplies in the amount of \$800.00. Unanimous.**

POINT LOOKOUT TOWER, PERSONNEL DISCUSSION, PRINTER LEASES:

Present for this discussion was Communications Director Owen Smith.

1. Correspondence with the soon to be new owners of Point Lookout has been going very well. A letter was sent to Communications Director Owen Smith stating that they will work with the County and the equipment that is currently housed in the Summit House. O. Smith recommended that we continue to look at other sites.
2. Copier lease ends at the end of the year. This has made them look at different printer options with more cost effective options. Received a quote from Transco that is \$131.75 per month for a copier. May be cheaper than using a colored printer.

****A. Fowler moved, W. Shorey seconded to authorize a monthly lease with Transco in the amount of \$131.75 per month. Unanimous.**

3. Communications Director brought up the RFP from Aroostook for their 911. Being that EMD & FP have to be QA'd, it was the Commissioners position to not bid on Aroostook. O. Smith states the system is currently short staffed.
4. A couple of people that worked for the Communication Center have expressed interest in returning as employees on a part time basis. These past employees are already certified so no training is necessary. He would like to bring back these employees at the same rate of pay. Commissioner Fowler inquired how many hours and O. Smith stated they would on call as needed and not go over part time hours.

****B. Johnson moved, A. Fowler seconded to re-hire Communications Dispatchers on part time status. Unanimous.**

5. Equator Recorder – made last payment this spring. O. Smith does not recommend getting another recorder at this time. It is currently on the Windows 7 version, however believes it will still be compatible for quite some time. So has decided to hold off for a while.

EXECUTIVE SESSION:

****A. Fowler moved, B. Johnson seconded to go into executive to go into executive session for discussion of employment assignments and duties as permitted by M.R.S.A. Title 1§405(6)(a) at 2:00 p.m. Unanimous**

****A. Fowler moved, B. Johnson seconded to come out of executive session at 2:10 p.m. Unanimous.**

SHERIFF'S REPORT:

Present for this discussion was Sheriff Jeff Trafton.

The Commissioners approved and signed the new job description for a Corrections Utility/Rover Officer as presented.

1. Commissioner Fowler recently attended a conference where there was discussion on marijuana use and blood draw options. She gave some paperwork for the Sheriff to look over explaining how marijuana use has affected other states, especially in the realm of law enforcement. There was a brief discussion regarding other states that have their law enforcement officers draw blood in addition to their regular law enforcement duties. The discussion was tabled as it is not an option for our current law enforcement personnel for various reasons.
2. Commissioner Johnson has received calls from concerned citizens in inquiring about safety concerns for the upcoming Common Ground Fair. They want to know if there is an evacuation route available in case of an emergency in light of recent events in the news. Sheriff Trafton stated that they are primarily there for traffic control, however they will work with the Common Ground Fair employees to see if they have a plan available and will go from there.

EXECUTIVE SESSION:

****A. Fowler moved, B. Johnson seconded to go into executive session for discussion of compensation as permitted by M.R.S.A. Title 1§405(6)(a) at 2:20 p.m. Unanimous**

****A. Fowler moved, B. Johnson seconded to come out of executive session at 2:27 p.m. Unanimous.**

The Commissioners requested H.R. Director Lynn Patten to contact AFSCME Union Representative James Mackie in regards to 2020's contracted pay scale.

****B. Johnson moved, A. Fowler seconded to accept and sign the Waldo County Non-Union 2020 Pay Scales as presented. Unanimous.**

CORRESPONDENCE:

Present to report correspondence was Assistant Clerk Nicole Hubbard, in the absence of the County Clerk. N. Hubbard reported the following:

1. Corporal Cassandra McDonald will fill the temporary role of Sergeant in the absence of Sergeant Oettinger. Her pay will increase from \$24.76 per hour to \$26.90 per hour effective August 1, 2019. Upon Sergeant Oettinger's return, her pay will then revert back to \$24.76.
2. Bangor Metro magazine subscription is about to expire, the Commissioners have declined to renew the subscription at this time.

APPROVAL OF MINUTES:

N. Hubbard requested that the Commissioners approve the minutes from the July 3, 2019 and July 18, 2019 Waldo County Commissioners Court Sessions as presented.

****W. Shorey moved, B. Johnson seconded to approve the minutes from the July 3, 2019 and July 18, 2019 Waldo County Commissioners Court Sessions as presented. Unanimous.**

PUBLIC COMMENT:

No person from the public came to speak.

COMMISSIONERS MISCELLANEOUS BUSINESS:

1. Commissioner Fowler mentioned that she received a late night phone call from a community member describing their experience with one of the dispatchers at the Communications Center. Dispatcher Lori Mazzeo gave exceptional service during this recent call. Commissioner Fowler stated that she would like to write a letter of commendation for Lori Mazzeo.
****B. Johnson moved, W. Shorey seconded writing a letter of commendation for Lori Mazzeo. Unanimous.**
2. Commissioner Fowler requested that all Employees change their Comp and Gap time accrual sheets to have the total accrued balance is listed on the bottom of each sheet. The Commissioners requested H.R. Director Lynn Patten to prepare a current report of all accrued time away balances for all County employees.

EXECUTIVE SESSION:

****W. Shorey moved, B. Johnson seconded to go into executive to go into executive session for discussion of non-public contractual discussion as permitted by M.R.S.A. Title 1§405(6)(c) at 2:30 p.m. Unanimous**

****A. Fowler moved, B. Johnson seconded to come out of executive session at 3:20 p.m. Unanimous. No action taken.**

****B. Johnson moved, A. Fowler seconded to go into executive session for discussion of compensation as permitted by M.R.S.A. Title 1§405(6)(a) at 3:21 p.m. Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of executive session at 3:24 p.m. Unanimous. No action taken.**

**** B. Johnson moved, A. Fowler seconded to adjourn the court session at 3:25 p.m. Unanimous.**

Respectfully submitted by



Waldo County Assistant Clerk