

WALDO COUNTY COMMISSIONERS COURT SESSION
March 05, 2020

PRESENT: Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present was Assistant County Clerk Nicole Hubbard to take minutes.

Call to Order: Commissioner Johnson called the court session to order at 9:00 a.m.

FINANCIAL REPORT:

Finance Director Karen Trussell reported the following:

The County Checkbook balance is \$22,695.27.

The Jail Checkbook balance is \$34,000.63.

County Appropriations:

15% of the 2019 budget has been expended and it should be 17% at this time.

County Revenue:

18.76% of the 2019 County revenue has been received.

Corrections Appropriations:

16% of 2019 budget has been expended and should be 17% expended.

Corrections Revenue:

2.20% of the 2019 Corrections revenue has been received.

TAX ANTICIPATION NOTE:

\$1,200,000.00 has been borrowed from the TAN; \$650,000.00 by the County and \$550,000.00 by Corrections.

****W. Shorey moved, A. Fowler seconded to file the Financial Report. Unanimous.**

WARRANTS:

****W. Shorey moved, A. Fowler seconded to authorize payment of the February 28, 2020 General Fund Accounts Payable warrant including the February 20, 2020 payroll in the amount of \$264,344.30. Unanimous.**

****W. Shorey moved, A. Fowler seconded to authorize payment of the February 28, 2020 Capital, Active & Restricted Reserve warrant in the amount of \$98,222.79. Unanimous.**

****W. Shorey moved, A. Fowler seconded to authorize payment of the February 28, 2020 Reentry Accounts Payable warrant including February 20, 2020 payroll in the amount of \$117,782.42. Unanimous.**

****W. Shorey moved, A. Fowler seconded to authorize payment of the February 28, 2020 MCRRC Restricted Reserve in the amount of \$1,868.04. Unanimous.**

HUMAN RESOURCES REPORT

Present was Human Resource Director Lynn Patten who reported the following:

Lynn will leave a file folder in her office of the job descriptions for later review by the Commissioners.

Pay scales were revisited.

IT department

B. Johnson requested a motion to sign both with Assistant Clerk rate and Assistant Clerk/Technology Assistant rate.

****W. Shorey moved, A. Fowler seconded to approve the pay scales for both Assistant Clerk and Assistant Clerk/Technology Assistant. Unanimous.**

County Commissioners

The pay scale hasn't changed however the years and length of service have which factors in pay rate.

****W. Shorey moved, A. Fowler seconded to approve the pay scales for County Commissioners. Unanimous.**

L. Patten passed out report of what she currently has been working on and other projects that have been started but not finished. B. Johnson asked if new hire packets are available for the new hires. L. Patten stated that they are.

L. Patten informed the Commissioners that she had one internal candidate and she has sent a letter to that individual notifying that the hiring process is complete.

L. Patten had additional information for Commissioners in regards to the Bangor Savings and Damariscotta merging and what checking account information is available to employees. That transition will take place in June and has composed a letter in reference to this along with sending an email out to employees.

****A. Fowler moved, W. Shorey seconded to send letter out to employees. Unanimous.**

L. Patten wanted to remind the Commissioners that there are four negotiations coming up. The Communications center has reached out to Lynn about 20 years and out retirement and is trying to see if dispatchers actually qualify.

The Corrections employees attended harassment training and there was a good turnout. The feedback that she received was good.

Aflac has been presenting information for a comparison against Colonial Life, etc.

Regarding the DA's office L. Patten hasn't heard anything back in regards to job descriptions and the Sheriff's office will take a little longer than anticipated.

Health reimbursement is available anywhere at a fitness center and has sent out an email to employees in regards to this.

Just a note that July 22nd is the employee picnic and the Park has already been reserved.

EMA/GIS REPORT

Present was EMA Director Dale Rowley & GIS Planner Rob Hoey who reported the following:

R. Hoey has been in communication with Knox GIS regarding Lasell and Little Bermuda Island and hasn't heard a lot back to date. There is no legislation anywhere in regards to the change of the boundaries. In 1827 the county was established. Boundaries were outlined on maps in late 1900's incorrectly. In the past county boundaries have typically been decided by town boundaries. Knox was developed in 1860 and when it was founded there was no claim to the islands to Knox.

R. Hoey presented maps from 1859, 1904 and 1944 that indicate the islands belong to Waldo County. However, he has a map of 1941 that shows the islands do not belong to Waldo. To date, there is nothing legally that they have come across that states the islands belong to Knox.

In summary, as it currently stands the islands belong to Waldo County. The only way the boundaries can be changed is through the legislature and there to date has been nothing found to document this. If the position of the county is that these are Waldo County it would involve going to court. If the County were to negotiate it would have to go before legislature.

A. Fowler inquired if we should inquire with Knox and ask their input or wait and bring it in front of legislation. R. Hoey stated that there is potential of compromising, but A. Fowler stated we have the notation of what property is ours.

The LUPC is already involved in the boundary issue, according to Rob. They are doing their own investigation and are looking at where the legal boundary is.

D. Rowley asked if he should go down and meet with Knox and A. Fowler stated that was a good idea. Maybe they could provide additional information.

****A. Fowler moved, W.Shorey seconded to contact and meet with the Knox County administrator and GIS individual(s) to share with them the information that Waldo County has and seek information with them in regards to the boundary dispute. Unanimous.**

FACILITIES REPORT:

Present was Facilities Manager Keith Nealley, who reported the following:

K. Nealley stated he has been checking in with ReVision Energy and will be doing an assessment of the properties in regards to solar. He inquired with the Commissioners if there is any interest in putting solar at the garden. W. Shorey stated yes, it would be good to look into that.

K. Nealley reported that Midcoast Actors representative J. Bannister stated he would like to store equipment at the new lease site in the Superior Court. A. Fowler stated that would not be possible until the lease was signed. J. Bannister has sent signage information to Commissioner Johnson and she has shared that with Keith and the other Commissioners.

K. Nealley reported that he is moving forward with projects at Superior Courthouse. There is some painting going on and the DA's office will be moving around.

The new desks for the Commissioners are in and are currently being put together as the meeting was taking place.

He inquired with the Commissioners that Restorative Justice wants to put a sign outside and it's relatively small. All Commissioners were ok with that.

TECHNOLOGY REPORT

Present was Technology Manager J-Sun Bailey.

J. Bailey discussed if there was a contract with existing towns using Spillman to use our systems. He is currently inquiring with local towns and police departments to find out more information in regards to this.

He presented an updated report to the Commissioners regarding High Priority, Medium Priority and Low Priority items. Currently the high priority items are as follows:

1. Exchange Email Retention
2. Install Ultra VNC
3. CJIS Training
4. Spillman
5. Cameras

Has ordered a hot spot from US Cellular to test with the Sheriff's Department and different locations within the county to see if it will hold up as well as Verizon currently does.

CORRESPONDENCE:

Present to report correspondence was Assistant County Clerk Nicole Hubbard as follows:

Wellness Report for the Winner of 2020 Wellness Bags & Events. Present were Nicole Hubbard, Cari Emrich, Elena Donovan and Lynn Patten. The Wellness bags went well and the Scavenger hunt was a hit. There were 13 fully completed cards and 11 incomplete cards. The winners for the Hannaford gift cards were chosen out of a drawing by all 3 Commissioners and are as follows:

1st place: Megan Duval for \$100.00

2nd place: Mike Larrivee for \$75.00
3rd place: Laurel Kragh for \$50.00
4th & 5th place: Michelle Hooper and Julie Howard for \$25.00 each

N. Hubbard presented a letter to the Commissioners from Communication Director Owen Smith that stated he was going to Point Lookout to retrieve radio equipment and antennae. They are still looking at different potential areas to place the equipment.

N. Hubbard presented a letter to the Commissioners from Communication Director Owen Smith that employment terminated for Dispatcher Jon Powers effective March 3, 2020.

****A. Fowler moved, W. Shorey seconded to accept the termination of employment for Dispatcher effective March 3, 2020 Jon Powers. Unanimous.**

N. Hubbard presented a letter from the Sheriff's Office stating that Detective Sergeant Merl Reed is requesting payout of 96 hours from accumulated sick time. That is at a rate of pay of \$31.69 per hour and the amount will total \$3042.24.

****A. Fowler moved, W. Shorey seconded to agree on the payout to Detective Sergeant Merl Reed in the amount of \$3042.24. Unanimous.**

APPROVAL OF MINUTES:

N. Hubbard requested that the Commissioners approve the minutes from the February 20, 2020 Waldo County Commissioners Court Sessions as presented.

**** W. Shorey moved, A. Fowler seconded to approve the minutes from the February 20, 2020 Waldo County Commissioners Court Sessions as presented. Unanimous.**

**** B. Johnson moved, A. Fowler seconded to adjourn the court session at 11:45 a.m. Unanimous.**

Respectfully submitted by Nicole L. Hubbard Waldo County Assistant Clerk
Nicole L. Hubbard