

WALDO COUNTY COMMISSIONERS COURT SESSION
Special Session
DECEMBER 30, 2021

PRESENT: Commissioners Amy R. Fowler (Chairman), William D. Shorey, and Betty I. Johnson. Also present was Finance Director Karen Trussell. County Clerk Barbara Arseneau was absent and transcribed the minutes from Commissioner Fowler's notes and the videoconference recording.

Call to Order: Commissioner Fowler called the session to order at 9:00 a.m. and stated that the Commissioners were meeting to take care of some year-end work. She turned the floor over to Finance Director Karen Trussell.

K. Trussell reported that there will be one more backdated warrant for 2021, and as of today:

The County Checkbook balance is \$1,156,889.36.

The Jail Checkbook balance is \$635,923.04.

County Appropriations:

91% of the 2021 budget has been expended and it could be 96% at this time.

County Revenue:

127.33% of the 2021 County revenue has been received.

Corrections Appropriations:

82% of 2021 budget has been expended and could be 96% expended.

Corrections Revenue:

104.28% of the 2021 Corrections revenue has been received.

She briefly reviewed some reserve accounts that need undesignated funds added to them. She also reported that there was a request from the Communications Director to move \$100,000.00 of unused funds from the Communications operating budget to the Communications Equipment reserve.

****W. Shorey moved, B. Johnson seconded to move \$100,000.00 from the 1076 Communications Budget to Communications Equipment reserve 0261. Unanimous.**

The Sheriff's Office also has requested that unspent funds from the Sheriff's vehicle line in the operating budget be moved into a reserve to pay for the three vehicles that have been on order but not received yet. Five vehicles will be ordered next year and there will be increased costs because there are no more fleet incentives. The Commissioners decided to move \$165,509.00 from the Sheriff's budget to the Vehicle Replacement Reserve.

\$300,000.00 will be added to the Severance Reserve, which will also cover the 24-hour departments' small hourly increase, \$200,000.00 added to the Technology Reserve, and \$100,000.00 added to the Facilities, All Other Reserve.

****A. Fowler moved, W. Shorey seconded to move \$600,000.00 from County undesignated funds into the Reserve Accounts as discussed. Unanimous.**

The Commissioners also discussed funding Reserve Accounts from Jail budget line 4030 as follows:

\$50,000.00 to the Sheriff Facility Reserve 0156
\$20,000.00 to the EMA Equipment Reserve 0145
\$150,000.00 to the Health Insurance Plan
\$200,000.00 to the Technology Reserve 0162
\$50,000.00 to the Inmate Medical 0146

K. Nealley asked K. Trussell to find out which funding will be used to pay for the air purifier system expenditure in the amount of \$45,733.00. Previously the Commissioners had discussed using ARPA funds for part of it and the Facilities Budget for the other part. W. Shorey suggested using funds from the Facilities, All Other Reserve instead of the ARPA funds, and from the Facilities current operating budget.

****W. Shorey moved, B. Johnson seconded to use funds from the 1030 Facilities current operating budget in the amount of \$30,000.00 or more if available, and the remaining \$15,000.00 or so from the Facilities, All Other Reserve. Unanimous.**

WARRANTS:

****B. Johnson moved, W. Shorey seconded to authorize payment of the December 29, 2021 General Fund Accounts Payable warrant and December 23, 2021 payroll in the amount of \$431,630.70. Unanimous.**

****B. Johnson moved, W. Shorey seconded to authorize payment of the December 29, 2021 Capital, Active & Restricted Reserve warrant in the amount of \$71,917.06. Unanimous.**

****W. Shorey moved, B. Johnson seconded to authorize payment of the December 29, 2021 Reentry Accounts Payable warrant including the December 23, 2021 payroll in the amount of \$304,165.60. Unanimous.**

****W. Shorey moved, B. Johnson seconded to authorize payment of the December 29, 2021 MCRRC Restricted Reserve in the amount of \$10,725.71. Unanimous.**

****B. Johnson moved, W. Shorey seconded to go into executive session at 9:20 a.m. for discussion as permitted by M.R.S.A. Title 1§401(6)(G). Unanimous.**

****B. Johnson moved, W. Shorey seconded to come out of executive session at 9:52 a.m. Unanimous. No action was taken.**

****B. Johnson moved, W. Shorey seconded to adjourn at 9:53 a.m. Unanimous.**

Respectfully submitted by  Waldo County Clerk

Barbara L. Arseneau